

Equivalent Qualification

1. Fill-in the requesting form with details.
2. Send the completed form along with required documents via postal service to following office:

**Office of the Bureau of Higher Education Standard and Quality,
No. 328, Floor 12th, Higher Education 2 Building,
Si Ayutthaya Road, Phayathai, Ratchathewi, Bangkok,
Thailand, 10400**

(Contact Person: Ms. Paweena Muangmoon, Tel. +66(0) 2 039 5612 or +66(0) 2 039 5636)

3. After the equivalent qualification is completed, the Office of the Bureau of Higher Education Standard and Quality will directly send the result to the Graduate Studies Office, Mahidol University International College.

4. Be noted that the verification process may take up to 90 days or greater.

International Graduate Studies Office (iGS)
Mahidol University International College
999 Phutthamonthon 4 Road, Salaya,
Nakhonpathom, Thailand 73170
(Contact Person: Mr. Sompon Buachan, Tel. +66 (0) 2700 5000 Ext.4483)

เรียน สำนักมาตรฐานและประเมินผลอุดมศึกษา สำนักงานคณะกรรมการอุดมศึกษา
ขอความอนุเคราะห์แจ้งผลการเทียบคุณวุฒิ ผู้สำเร็จการศึกษาระดับอุดมศึกษาจากต่างประเทศ
กลับมายัง กลุ่มบัณฑิตศึกษา วิทยาลัยนานาชาติ มหาวิทยาลัยมหิดล
999 ต. ศาลายา อ. พุทธมณฑล จ. นครปฐม 73170

Overview of Documents to Submit along with the Equivalent Qualification Form

Student must make A photocopy and submit both of Set A and B of following documents:

SET A: Document of your “Bachelor Degree”

✓ Certificate of Graduation	(Original Language)	1 copy
✓ Transcript	(Original Language)	1 copy
✓ Certificate of Graduation	(English Translated)	1 copy
✓ Transcript	(English Translated)	1 copy

SET B: Document of your “Secondary school / High school level”

✓ Certificate of Graduation	(Original Language)	1 copy
✓ Transcript / Mark Sheet	(Original Language)	1 copy
✓ Certificate of Graduation	(English Translated)	1 copy
✓ Transcript / Mark Sheet	(English Translated)	1 cop

Notes:

- Only a photocopy of each document is required.
- Do not attach any primary original document since it will not be returned to you.
- You must additionally provide your “signature” with your own wording “certified true copy” on each page of all attached documents.
- To fulfill the consideration, more documents may be additionally requested based on a case-by-case basis.