**Report on execution of the course in compliance with Thai Qualifications Framework for Higher Education (TQF 5)**

**Academic Year ................**

**--------------------------------------------------------------**

**Section 1 General Information**

|  |  |
| --- | --- |
| **Topic** | **Details** |
| 1. Course Code and Title | (Thai)..............................................  (English)............................................ |
| 2. Course Type | 🞎 General Education 🞎 Free elective  🞎 Compulsory .................................... |
| 3. Pre-requisite (if any) |  |
| 4. Course Coordinator |  |
| 5. Lecturers (by group): | Number of Lecturers .......  (Please attach the Lecturers’ names in the appendix. ) |
| 6. Academic Year/ Trimester | Academic Year....... / Trimester......... |
| 7. Study Site Location on Campus (outside the faculty) | Total: ......... places  1. ........................................................  2. ......................................................... |
| 8. Study Site Location off Campus | Total: ......... places  1. ........................................................  2. ......................................................... |

**Section 2 The Course’s Teaching and Learning Experience Management**

**2.1 Course learning outcomes (CLO) as stated in the course’s TQF 3**

By the end of the course, students who successfully complete the course will be able to:

|  |  |
| --- | --- |
| **CLO 1** |  |
| **CLO 2** |  |
| **CLO 3** |  |
| **CLO 4** |  |
| **CLO 5** |  |
| **CLO 6** |  |

(All CLOs stated in the course’s TQF 3 of the same academic year as of this report)

**2.2 The effectiveness of teaching methods that will result in the CLOs as specified in the course’s TQF 3**

**2.2.1 Suitable teaching methods for each CLO**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Teaching and learning experience**  **Management\*** | **Course Learning Outcomes: CLOs** | | | | | | **Problems of the teaching methods** | | **Problems and solutions to the problems** |
| CLO  1 | CLO  2 | CLO  3 | CLO  4 | CLO  5 | CLO  6 | **Yes** | **No** |
| 1. .............. |  |  |  |  |  |  |  |  |  |
| 2. .............. |  |  |  |  |  |  |  |  |  |
| 3. .............. |  |  |  |  |  |  |  |  |  |
| 4. .............. |  |  |  |  |  |  |  |  |  |
| 5. .............. |  |  |  |  |  |  |  |  |  |

\* State the teaching methods and tick (🗸) under the CLOs that students are expected to achieve by using each method.

**2.2.2 Provision of support for students’ effective learning**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Provided Support** | **Results** | | | |
| **Implemented** | **Not Implemented** | **Improvement Plan** |
| 1. Updated student handbook | (Year of the latest updating) |  |  |
| 2. Use of information technology | (Identify the information technology used for enhancing the teaching and learning experience.) |  |  |
| 3. System for acknowledging problems | (Explain the methods used.) |  |  |
| 4. System to help students who have problems |  |  |  |
| 5. Others...(Identify.)...... |  |  |  |

**2.2.3 Teaching and learning experience management compared to the lesson plan stated in the TQF 3**

**a. Results**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Class Hours** | | | **Learning Topics** | | |
| 1. Number of hours stated in the lesson plan  (theory sessions and practice sessions) | ....... hours | 1. Number of learning topics stated in the lesson plan | | ....... topics |
| 2. Actual number of teaching hours | ....... hours | 2. Actual number of topics taught | | ....... topics |
| 3. Percentage of the actual number of teaching hours versus that in the teaching plan | ....... per cent | 3. Percentage of the actual number of topics taught versus that in the teaching plan | | ....... per cent |

**b. Give reasons** why the actual number of teaching hours is over 25 per cent different from that in the lesson plan (if it is).

.......................................................................................................................................................................................

**c. Give details of the topics** that have not been covered (if any).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Topics that have not been covered** | **Significance** | | | **Guidelines for teaching compensation/**  **Prevention of future problems** |
| **High** | **Moderate** | **Low** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

**2.3 Test and Evaluation System**

**2.3.1 Formative Evaluation:**

🞎 There was formative evaluation. (Please provide details in the table.) 🞎 There was none.

|  |  |  |  |
| --- | --- | --- | --- |
| **Formative Evaluation Methods** | **Plan** | | **Guidelines for improvement** |
| **Yes** | **No** |
| 1. Setting clear time and duration of the evaluation |  |  |  |
| 1. Setting evaluation tools Identify the tools (if any) 2. ........................................ 3. ........................................ |  |  |  |
| c. Giving feedback to students individually  Identify the methods (if any) ............ |  |  |  |
| d. Using evaluation results for student assisting plan |  |  |  |

**2.3.2 Summative Evaluation**

**a. Appropriate evaluation tools used for each CLO**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Methods of evaluation** | **Course Learning Outcomes: CLOs** | | | | | | **Evaluation problems** | | **Suggestions for improvement** |
| CLO  1 | CLO  2 | CLO  3 | CLO  4 | CLO  5 | CLO  6 | **Yes** | **No** |
| 1. .............. |  |  |  |  |  |  |  |  |  |
| 2. .............. |  |  |  |  |  |  |  |  |  |
| 3. .............. |  |  |  |  |  |  |  |  |  |
| 4. .............. |  |  |  |  |  |  |  |  |  |
| 5. .............. |  |  |  |  |  |  |  |  |  |
| …………………………….. |  |  |  |  |  |  |  |  |  |

(Identify the evaluation methods and tick (🗸) under the CLOs that each method was applied to.

**b. Standard and quality assurance for measuring and evaluating student learning outcomes**

|  |  |  |  |
| --- | --- | --- | --- |
| **Learning Evaluation Process** | **Execution** | | **Guidelines for improvement** |
| **Yes** | **No** |
| 1. Evaluation by examination(s) |  |  |  |
| 1.1 Setting a table of specification |  |  |  |
| 1.2 Test revision before use |  |  |  |
| 1.3 Test analysis |  |  |  |
| 1.4 Making a test bank |  |  |  |
| 2. Setting rubrics as an evaluation tool |  |  |  |
| 3. Setting clear criteria for evaluation |  |  |  |
| 4. Use of standard judgement / grading system |  |  |  |
| □ criterion-referenced □ norm-referenced  □ Others .............. |  |  |
| 5. Learning evaluation verification |  |  |  |

**Section 3 Summary of the course management**

**3.1 Number of students**

|  |  |  |
| --- | --- | --- |
| **Types** | **Number of students** | **Remarks** |
| 1. Students who register in the course (information on the last day of adding/withdrawal) |  |  |
| 2. Students who withdraw the course (W) |  |  |
| 3. Students who remain in the course until the end |  |  |
| 4. Students who re-test or re-examination |  |  |
| 5. Students who re-register in the course (those who had failed the course) |  |  |

\* Percentage when compared to the number of students who register in the course (1)

**3.2 Grade distribution after remedial exam\* (Choose answer a or b)**

a. **The result by grade and** **there assigned score (A-F)**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Information** | **Grades after remedial exam\*** | | | | | | | | | | |
| **A**  (4.0) | **B+**  (3.5) | **B**  (3.0) | **C+**  (2.5) | **C**  (2.0) | **D+**  (1.5) | **D**  (1.0) | **F**  (0.0) | **X**  (0.0) | **I**  (0.0) | **Total** |
| 1. Number of students getting each grade |  |  |  |  |  |  |  |  |  |  |  |
| 2. Percentage of students getting each grade (calculated from the total students registering in the course) |  |  |  |  |  |  |  |  |  |  | 100 |
| 3. Number of students getting grades A-F |  |  |  |  |  |  |  |  |  |  |  |
| 4. Weight of each grade multiplied by number of students getting the grade |  |  |  |  |  |  |  |  |  |  |  |
| 5. Average score of the whole class | Calculation = result from no.3 / result from no.4 | | | | | | | | | |  |
| **Remark:** the course’s pass grade = …….. | | | | | | | | | | | | |

b. **The result by O, S ,U and** **without score**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Information** | **Result** | | | | | **Total** |
| **O** | **S** | **U** | **X** | **I** |  |
| 1. Number of students getting each level |  |  |  |  |  |  |
| 2. Percentage of students getting each level (calculated from the total students registering in the course) |  |  |  |  |  |  |
| 3. Number of students getting O and S (calculated from the total students registering in the course) |  |  |  |  |  |  |

**3.3 Average score**: 🞎 The average score is between 2.5 and 3.5

🞎 The average score is below 2.5

🞎 The average score is above 3.5

🞎 N/A (If course set result by O, S ,U)

**3.4 Factors that caused the average score of abnormal grade**

3.4.1 Grade and there assigned score have average score of abnormal grade

1. ......................................................................................................................................

2. .......................................................................................................................................

3.4.2 Courses with assessment results by O, S ,U ( O > 75% or U > 25%)

1. ......................................................................................................................................

2. .......................................................................................................................................

**3.5 Deviation from the course evaluation plan as stated in TQF3**

|  |  |  |  |
| --- | --- | --- | --- |
| **Areas of deviation** | **Yes** | **No** | **Causes of deviation** |
| 1. Timing |  |  |  |
| 2. Measurement and evaluation methods |  |  |  |
| 3. Students achievement validation |  |  |  |
| 3.1 Score recording |  |  |  |
| 3.2 Grading method |  |  |  |

**Section 4 Problems and impact on the course operation**

**4.1 Learning resources and facilities**

|  |  |  |  |
| --- | --- | --- | --- |
| **Problems** | **Affected parties** | | **Impacts and carried-out solution or guidelines/plans of solution to the problems** |
| **Students** | **Lecturers** |
| 1. |  |  |  |
| 2. |  |  |  |

**4.2 Course management**

|  |  |  |  |
| --- | --- | --- | --- |
| **Problems** | **Affected parties** | | **Impacts and carried-out solution or guidelines/plans of solution to the problems** |
| **Students** | **Lecturers** |
| 1. |  |  |  |
| 2. |  |  |  |

**Section 5 Course evaluation**

**5.1 Course evaluation made by students**

**5.1.1 Course evaluation by students using an evaluation form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **a. Students participation** | **Academic Year** | | | |
| **201X-2** | **201X-1** | **201X\*** |
| 1. Number of students answering the evaluation form |  |  |  |
| 2. Percentage of students answering the evaluation form  (calculated from the number of all students registering in the course in each academic year) |  |  |  |
| Remarks: 201X\* is the latest year of the TQF 5 report. |  |  |  |

**b. Summary of students’ satisfaction and dissatisfaction of the course** from 5-level criteria survey:

(1) Percentage of students who were satisfied-very satisfied : a sum of percentages of students who gave 4 and 5 points in the survey

(2) Percentage of students who were dissatisfied-very dissatisfied : a sum of percentages of students who gave 1 and 2 points in the survey

(3) Average satisfaction score from students

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Evaluation Topics** | (1) Percentage of satisfied students  **Academic Years** | | | | (2) Percentage of dissatisfied students  **Academic Years** | | | (3) Average satisfaction score  **Academic Years** | | |
| **201X-2** | **201X-1** | **201X\*** | **201X-2** | | **201X-1** | **201X\*** | **201X-2** | **201X-1** | **201X\*** |
| 1. Students’ satisfaction of the course’s overall teaching and learning experience management |  |  |  |  | |  |  |  |  |  |
| 2. Students’ satisfaction of the lecturers’ teaching quality |  |  |  |  | |  |  |  |  |  |
| 3. Students’ satisfaction of learning facilities |  |  |  |  | |  |  |  |  |  |
| 4. ....... (topics from the course) |  |  |  |  | |  |  |  |  |  |
| 5. ....... (topics from the course) |  |  |  |  | |  |  |  |  |  |

**c. Students’ significant comments** from the evaluation form

………………………………………………………………………………………………………………………………………

………………………………………………………………………………………………………………………………………

**5.1.2 Other course evaluation methods for students**

Identify ............................................................................

Results ............................................................

**5.2 Students’ significant comments**

**5.2.1 Strengths :** .....................................................................................................

**5.2.2 Weaknesses :** .....................................................................................................

**5.3 Lecturers’ opinions on the students’ comments**

1. ...................................................................................................

2. ...................................................................................................

**Section 6 Plans for the Course Improvement**

**6.1 Improvement made in this academic year compared to the plan proposed in the previous academic year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Improvement plans proposed in the previous trimester/academic year** | **Execution in this academic year** | | **Impacts caused by unachieved plans**  **and plans for management/ improvement for effectiveness** |
| **Succeeded** | **Not Succeeded / Not executed** |
| 1. .......................................................................... |  |  |  |
| 2. .......................................................................... |  |  |  |

**6.2 Other executions for the course improvement beyond those proposed in the previous academic year’s plan**

1. ...................................................................................................

2. ...................................................................................................

**6.3 Improvement plan for the next academic year**

|  |  |  |
| --- | --- | --- |
| **Plans / activities** | **Expected time of finishing** | **Responsible person** |
| 1. .......................................................................... |  |  |
| 2. .......................................................................... |  |  |
|  |  |  |

**6.4 Suggestions / opinions from the course coordinator to the Head of the Program / the Program responsible persons**

1. ...................................................................................................

2. ...................................................................................................

Course coordinator ..............................................................

Sign ............................................................... Date of report ......................................

**Head of the Program / the Program responsible person**..............................................................

Sign ............................................................... Date of report ......................................