

# **SKY+ REGISTRATION MANUAL**

## **2023 - 2024**

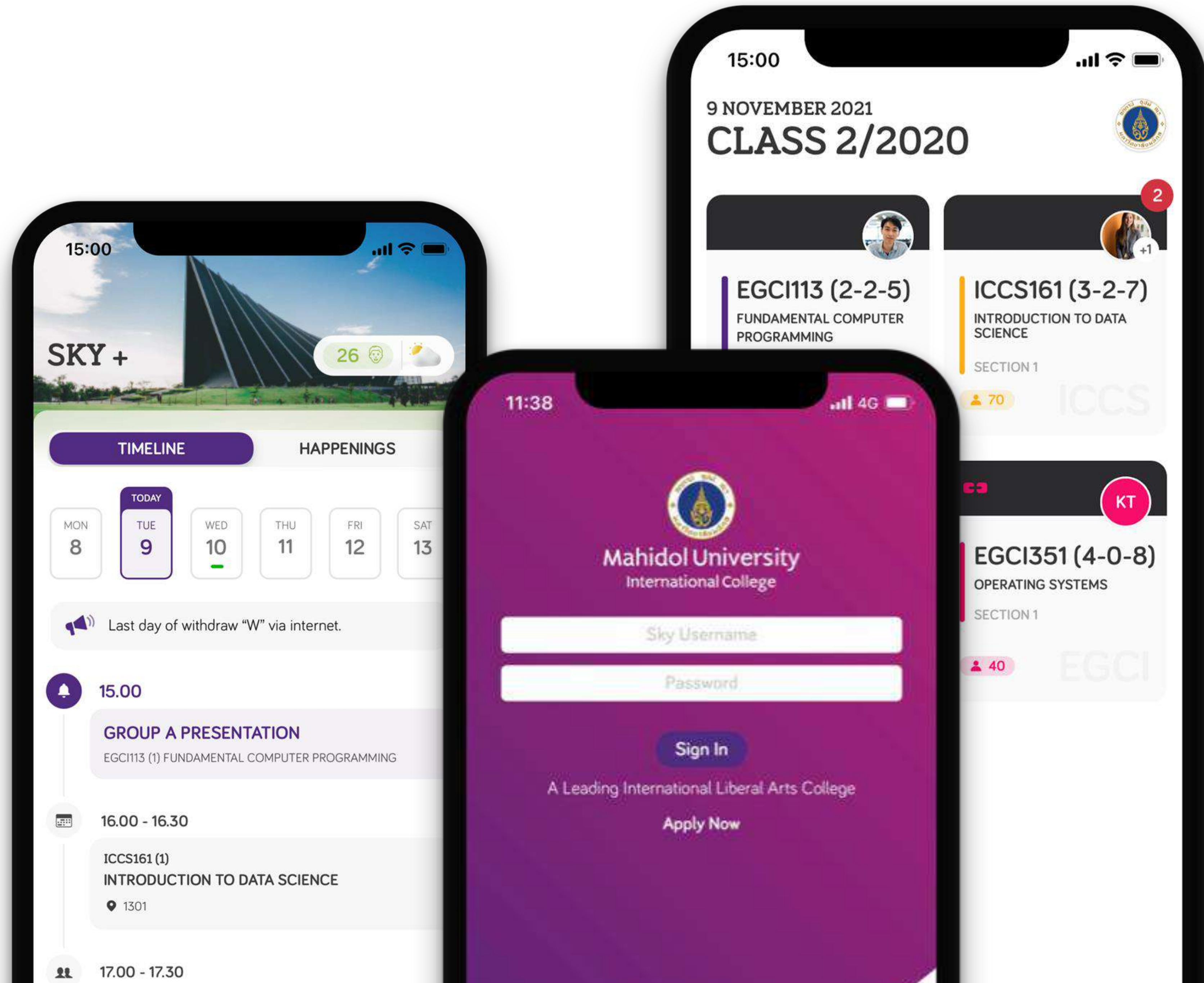
**What you need to know**



# Overview

- **Introducing SKY+**
- **Registration Steps**
- **FAQ**
- **Q&A**

# Introducing SKY+



# REGISTRATION STEPS

MUIC SKY+



# REGISTRATION STEPS

1. **P**lan

2. **S**ubmit

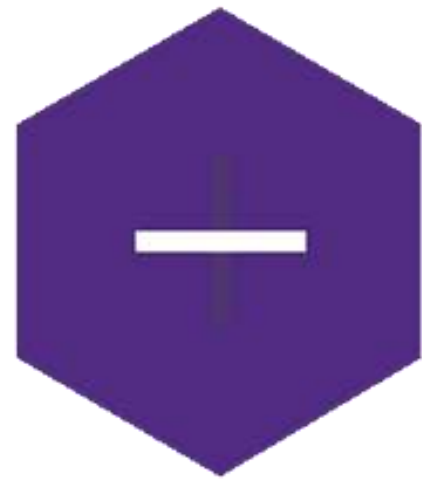
3. **P**ay

# Step 1 : PLAN



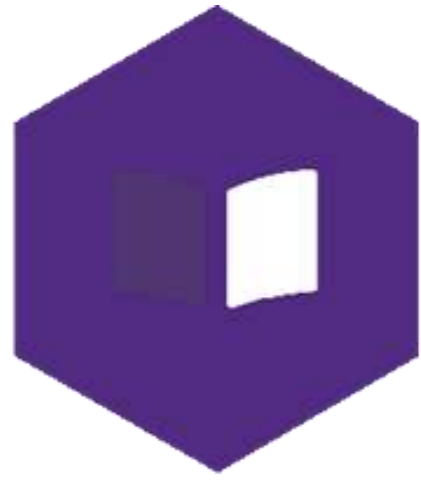


# PLANNING STEP



Create Plan

1



Choose Course

2



Select Section

3




Save Schedule

4



Registration  
time slot and  
remaining  
times

16:31



COMPUTER SCIENCE  
SCIENCE


3.71  
G.P.A.


76  
CREDITS


REGISTRATION 2/2022


99 Registration Times Left

Registration Slot  
No upcoming slot


 Planner

 Course Search


 Add / Drop


 Payment List


 Withdrawal


 Registration Log


OTHER

 Calendar

 TODAY

 CLASS


 SUPAWICH



PLANNER 2/2022  
UPDATED AT 3/3/23 16:31 HRS.

FAVORITE SCHEDULE

DRAFT



NEW DRAFT  
TERM 2/2022

0 REG CR. (MIN = 12, MAX = 22)

SHOW SCHEDULE





Registration credit  
for this plan

16:29

[Redacted]

NEW DRAFT

TERM 3/2020

0 REG CR. (MIN = 12, MAX = 20)

Show Schedule

15:00

ADD COURSE

TERM 3/2020

☒ IN CURRICULUM ☐ OTHERS

ACT

**ACT0001** 0 CR. (0 REG CR.)  
INTENSIVE ACCOUNTING

**ACT1600** 3 CR. (3 REG CR.)  
FUNDAMENTALS OF FINANCIAL ACCOUNTING

**ACT1601** 3 CR. (3 REG CR.)  
FUNDAMENTALS OF FINANCIAL ACCOUNTING

**ACT2620** 3 CR. (3 REG CR.)  
FUNDAMENTALS OF MANAGERIAL ACCOUNTING

**ACT3602** 3 CR. (3 REG CR.)  
INTERMEDIATE ACCOUNTING I

**ACT3603** 3 CR. (3 REG CR.)  
INTERMEDIATE ACCOUNTING II

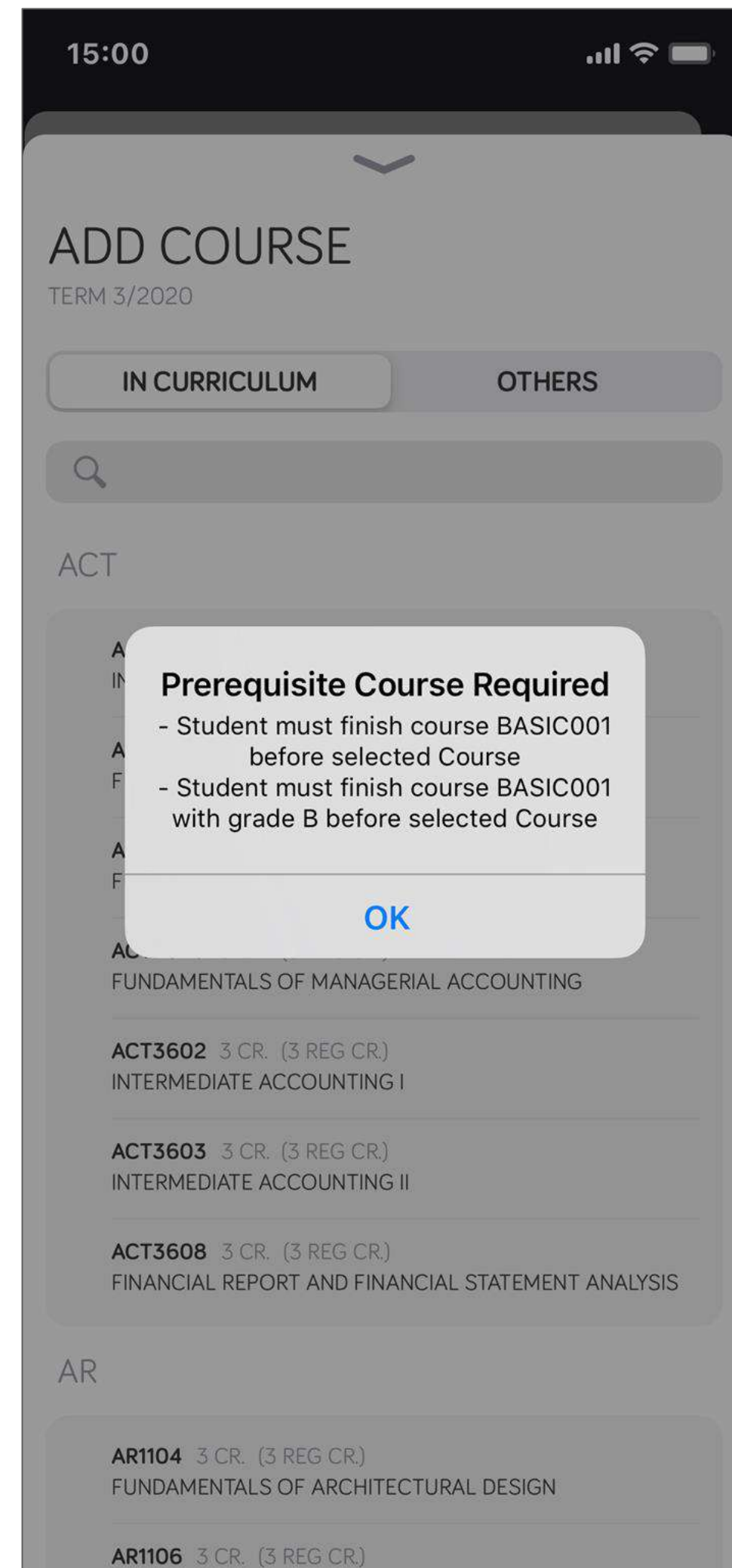
**ACT3608** 3 CR. (3 REG CR.)  
FINANCIAL REPORT AND FINANCIAL STATEMENT ANALYSIS

AR

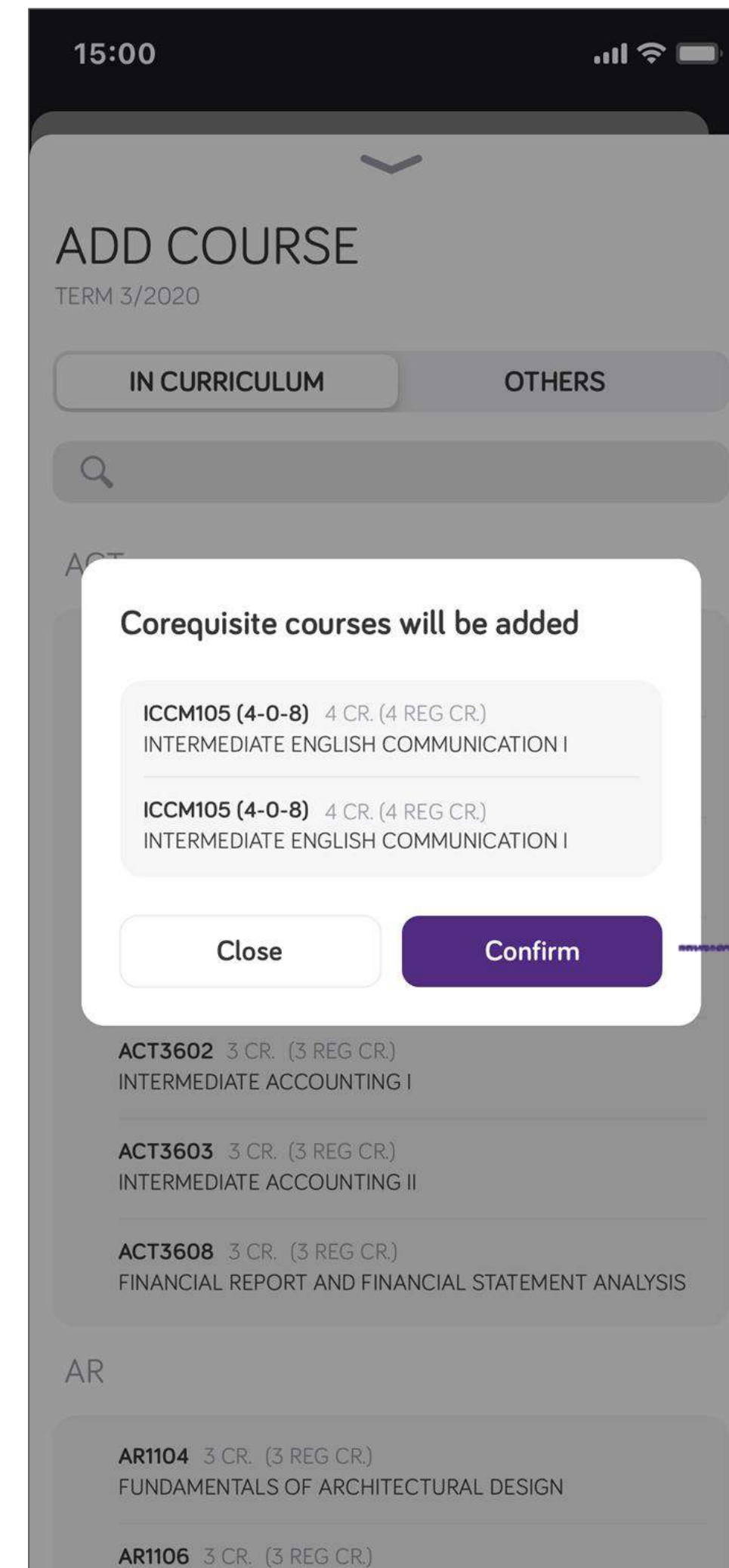
**AR1104** 3 CR. (3 REG CR.)  
FUNDAMENTALS OF ARCHITECTURAL DESIGN

**AR1106** 3 CR. (3 REG CR.)

Filter course by in  
curriculum or other courses  
(free elective)

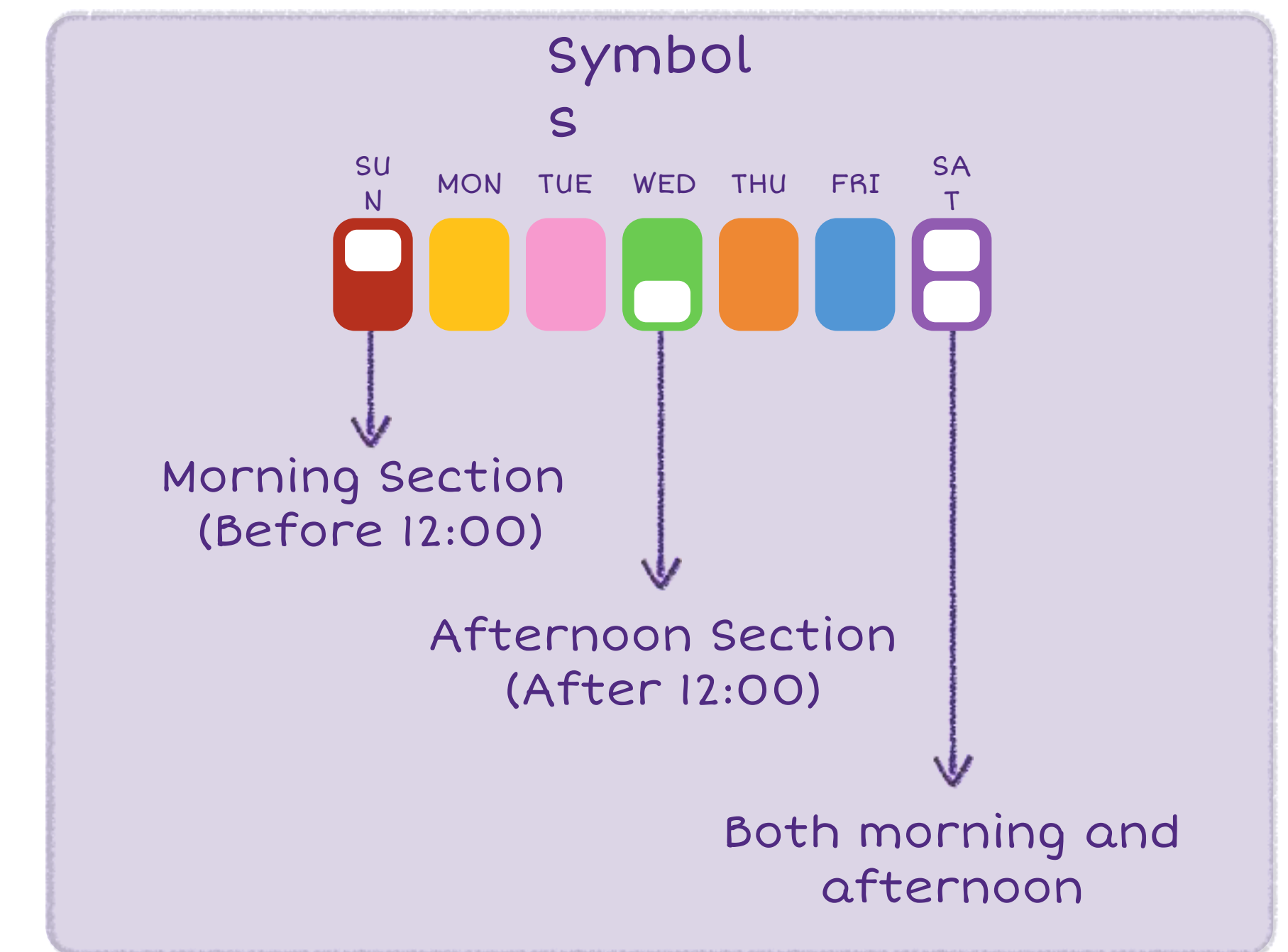
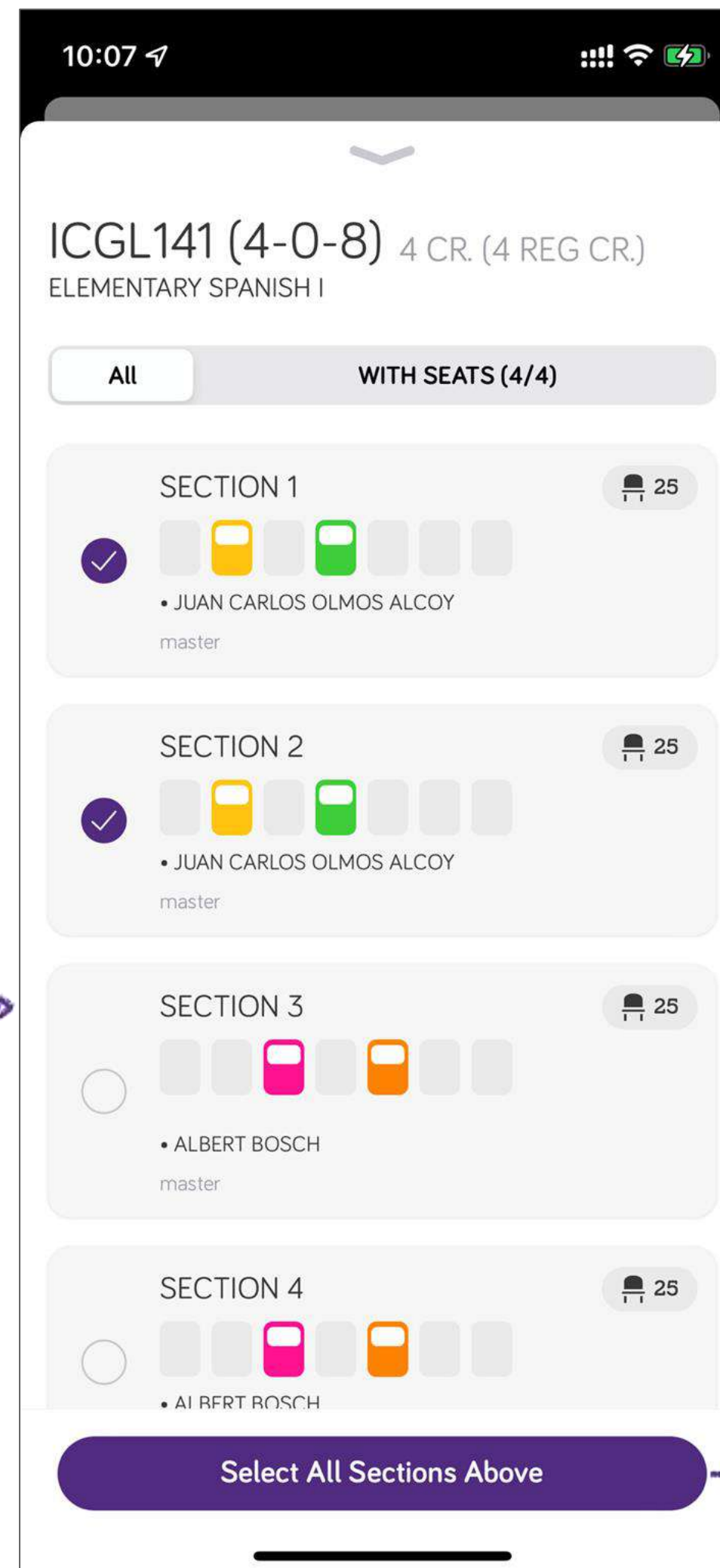
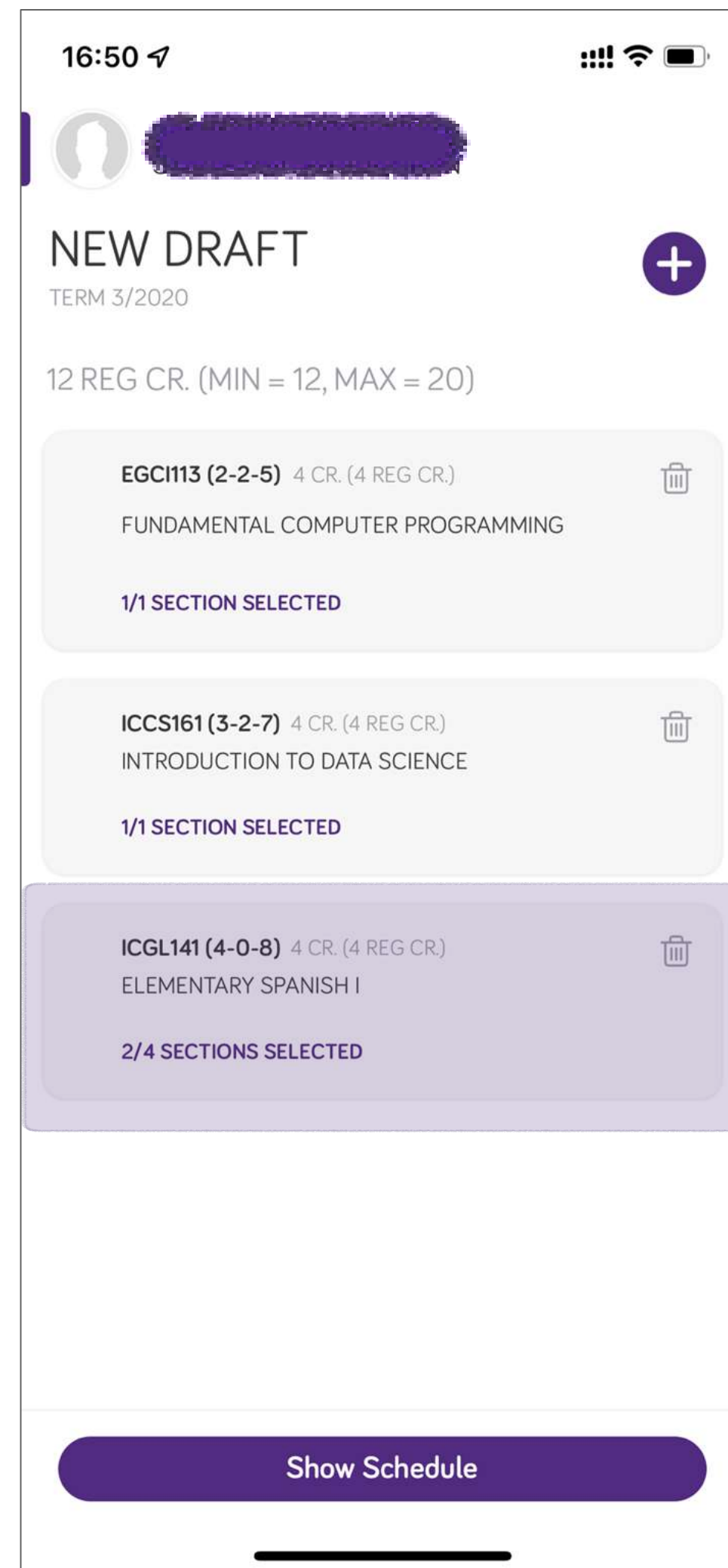


Prerequisite Course



Confirm to add course listed to the plan

Corequisite Course



→ Select/Deselect all sections





10:07

ICGL141 (4-0-8) 4 CR. (4 REG CR.)  
ELEMENTARY SPANISH I

All

WITH SEATS (4/4)

SECTION 1

✓

JUAN CARLOS OLMOS ALCOY  
master

25

SECTION 2

✓

JUAN CARLOS OLMOS ALCOY  
master

25

SECTION 3

ALBERT BOSCH  
master

25

SECTION 4

ALBERT BOSCH

25

Select All Sections Above



15:00

ICGL141 (4-0-8) 4 CR. (4 REG CR.)  
ELEMENTARY SPANISH I

SECTION 3

25

PREREQUISITE

Student must finish course BASIC001 before selected Course

Student must finish course BASIC001 with grade B before selected Course

COREQUISITE

ICCM104 (4-0-8) 4 CR. (4 REG CR.)  
INTERMEDIATE ENGLISH COMMUNICATION I

ICCM105 (4-0-8) 4 CR. (4 REG CR.)  
INTERMEDIATE ENGLISH COMMUNICATION II

CLASS

	09:00	10:30	12:00	13:30	15:00	16:30	18:00	19:30	21:00
SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									

TUE 12:00 - 13:30  
ALBERT BOSCH  
ONLINE

THU 12:00 - 13:30  
ALBERT BOSCH  
ONLINE

EXAMINATION

05/08/21 (15:00 - 17:00)  
MIDTERM

12/10/21 (13:00 - 16:00)  
FINAL

REMARK

Online class

Section Detail



16:50

NEW DRAFT

TERM 3/2020

12 REG CR. (MIN = 12, MAX = 20)

EGCI113 (2-2-5) 4 CR. (4 REG CR.)  
FUNDAMENTAL COMPUTER PROGRAMMING  
1/1 SECTION SELECTED

ICCS161 (3-2-7) 4 CR. (4 REG CR.)  
INTRODUCTION TO DATA SCIENCE  
1/1 SECTION SELECTED

ICGL141 (4-0-8) 4 CR. (4 REG CR.)  
ELEMENTARY SPANISH I  
2/4 SECTIONS SELECTED

Show Schedule



1:13

5 SCHEDULES

TERM 3/2020

SCHEDULE 1

09:00 10:30 12:00 13:30 15:00 16:30 18:00 19:30 21:00

SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									

✓

✓

15

REGISTER

SCHEDULE 2

09:00 10:30 12:00 13:30 15:00 16:30 18:00 19:30 21:00

SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									

✓

✓

15

REGISTER

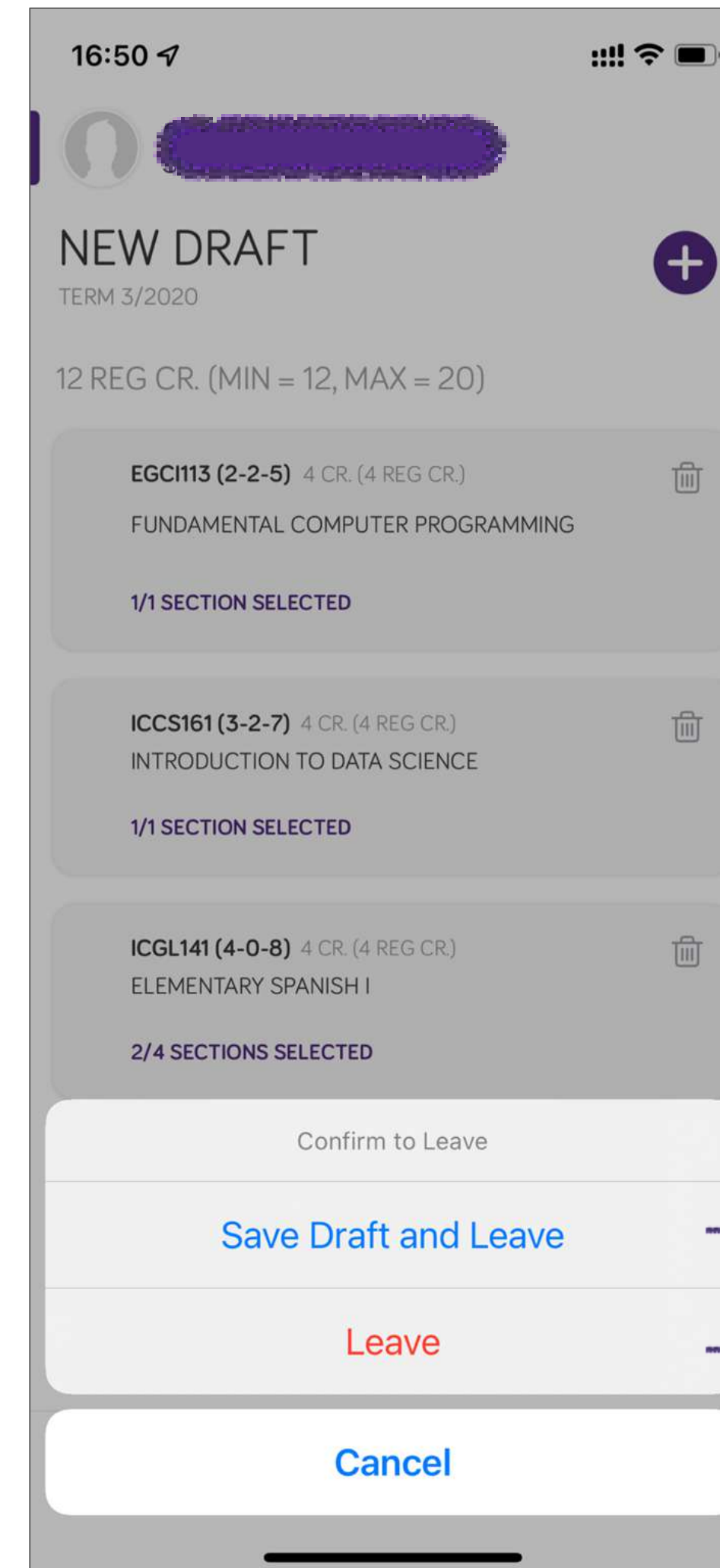
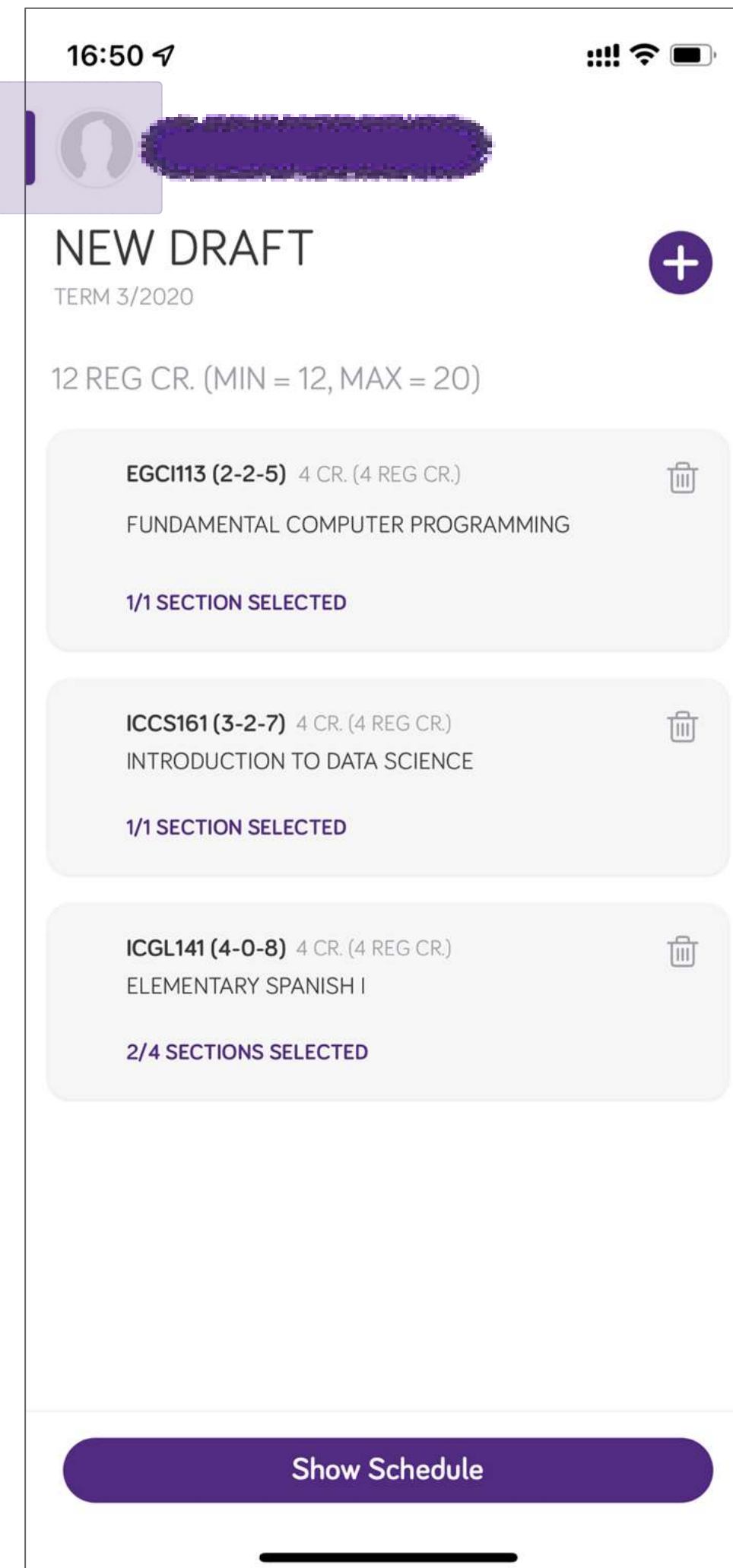
Favorite your schedule

Seat available / Is section registered



## Create Draft Plan

Tap profile to leave  
this screen



Save  
draft  
Discard  
draft





## Edit/Delete Draft Plan



→ Delete draft plan

→ Edit existing draft plan

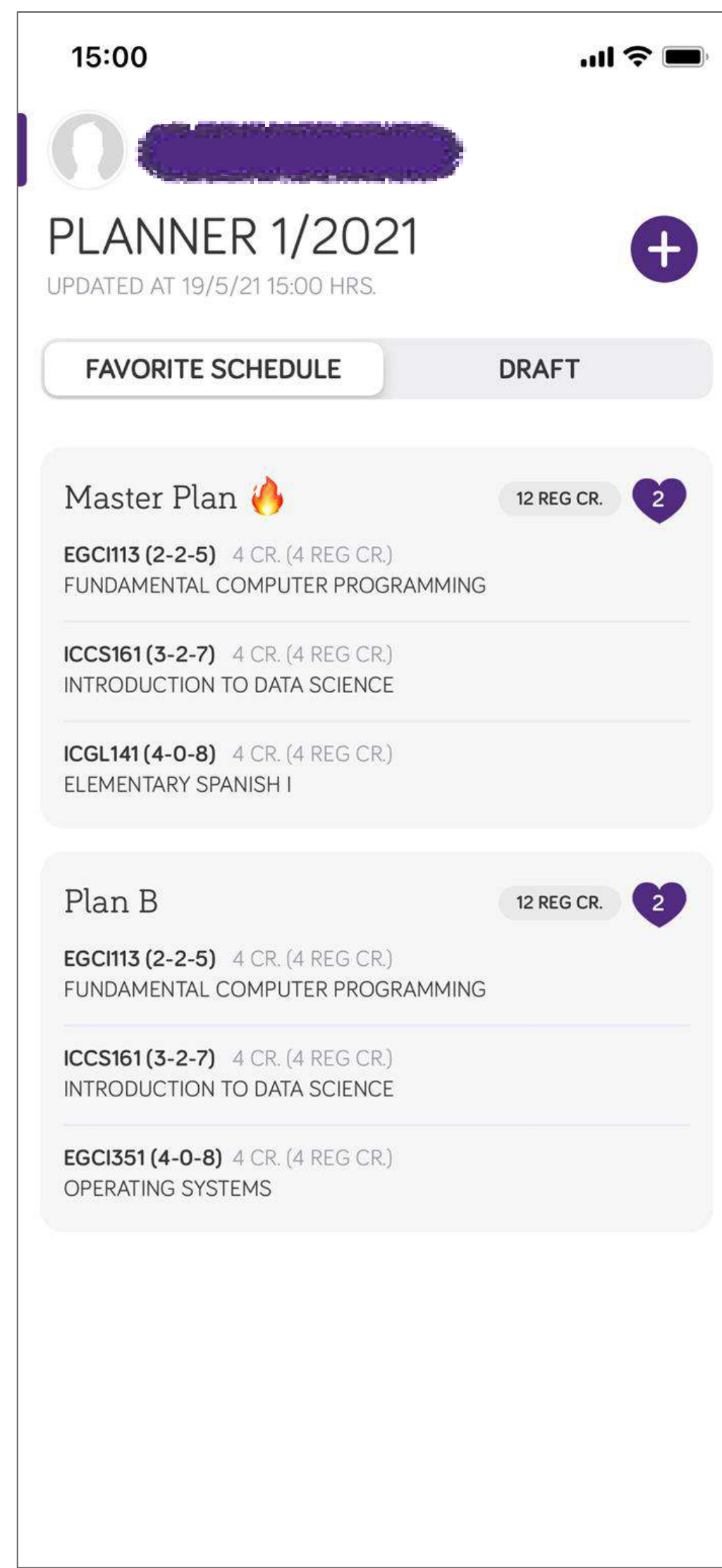
# Step 2 : SUBMIT



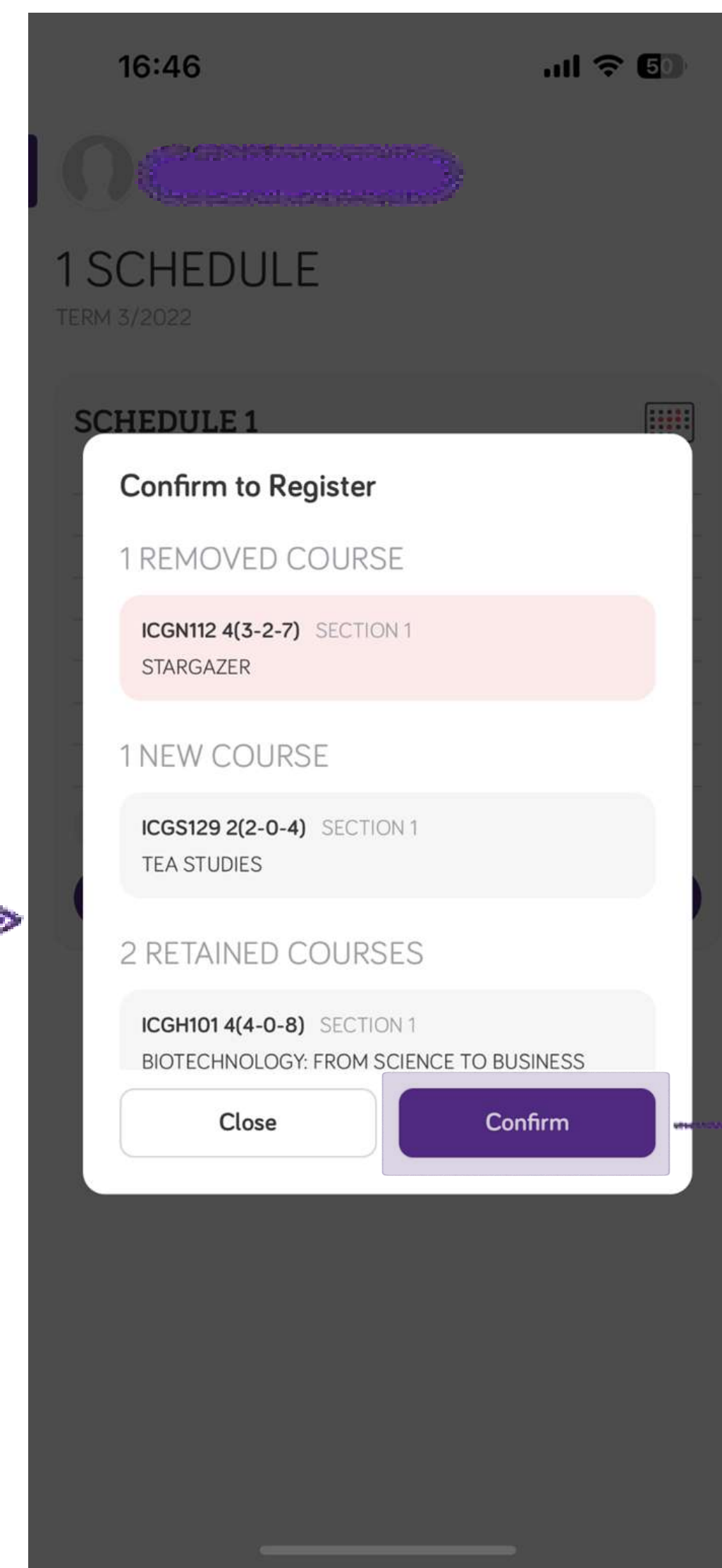
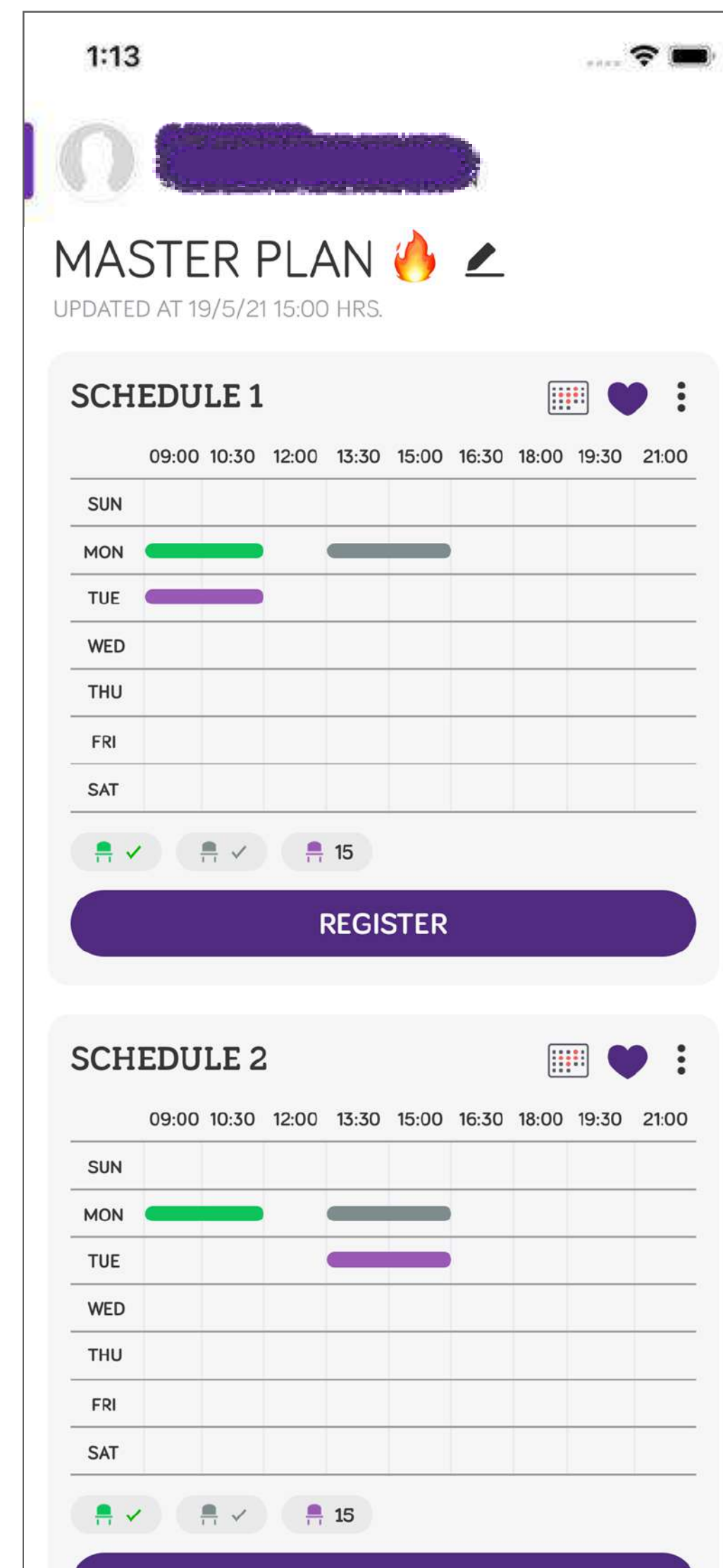
# On your registration day

- You should already have **MULTIPLE** plans & schedules prepared.
- Maximum **10** registration times.

# REGISTRATION FROM CREATED PLAN



Choose plan

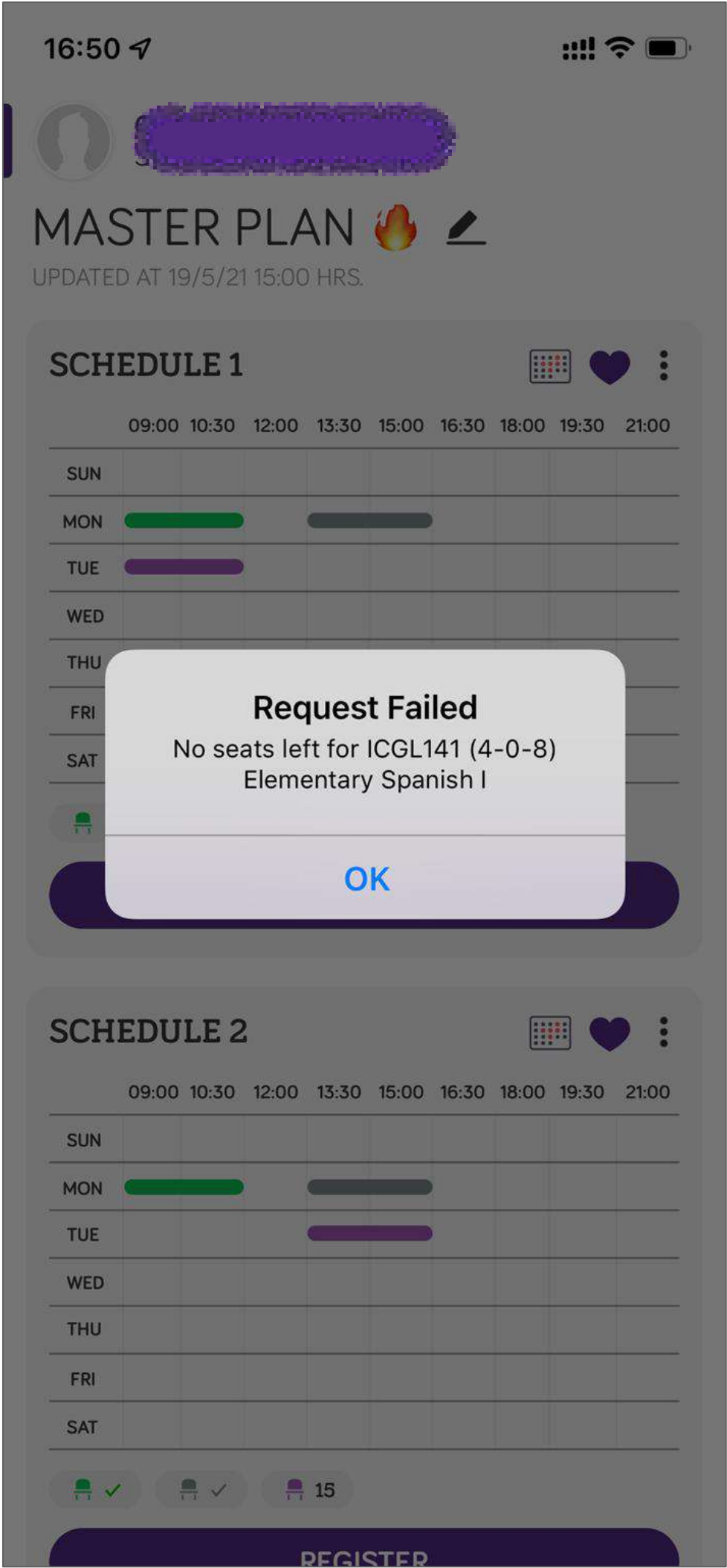


Confirm to register with this plan

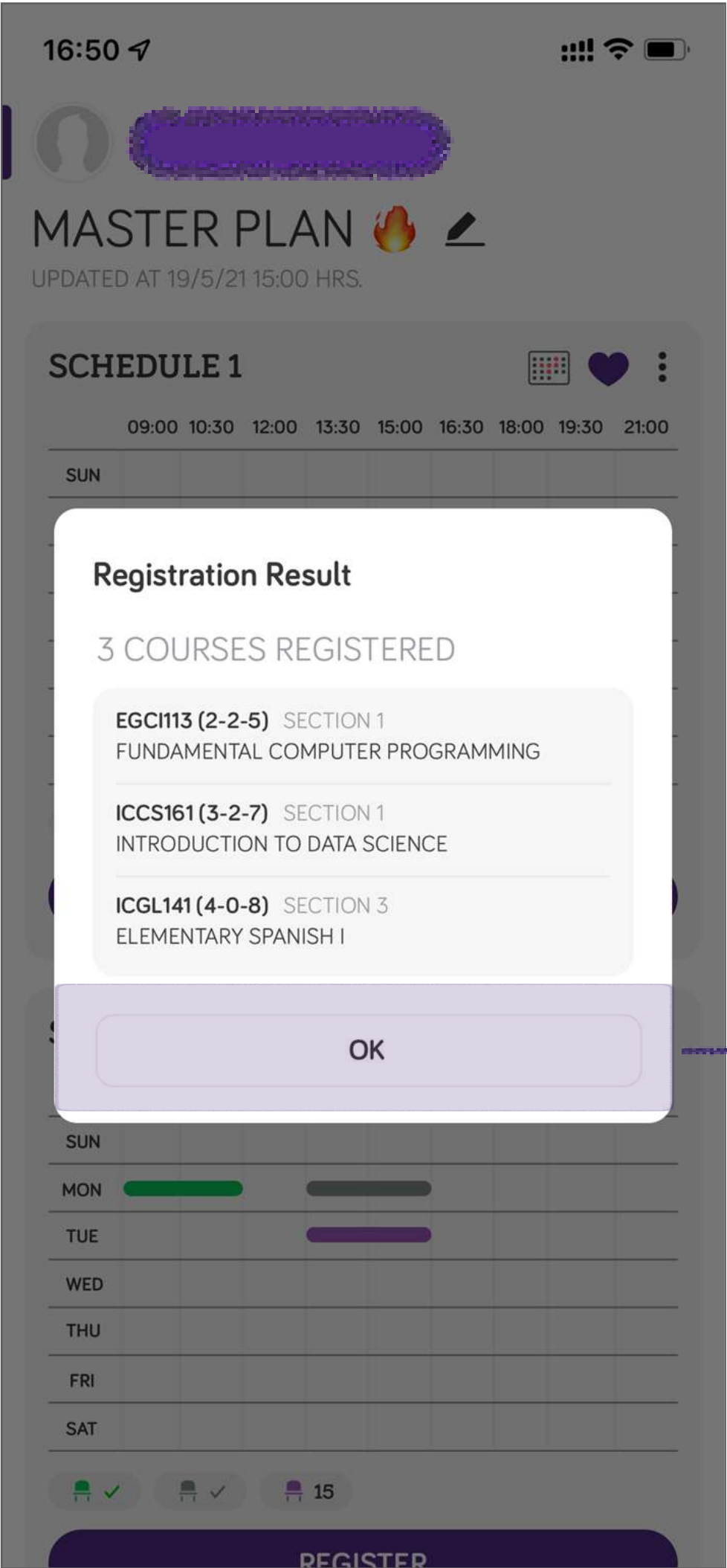




# REGISTRATION RESULT



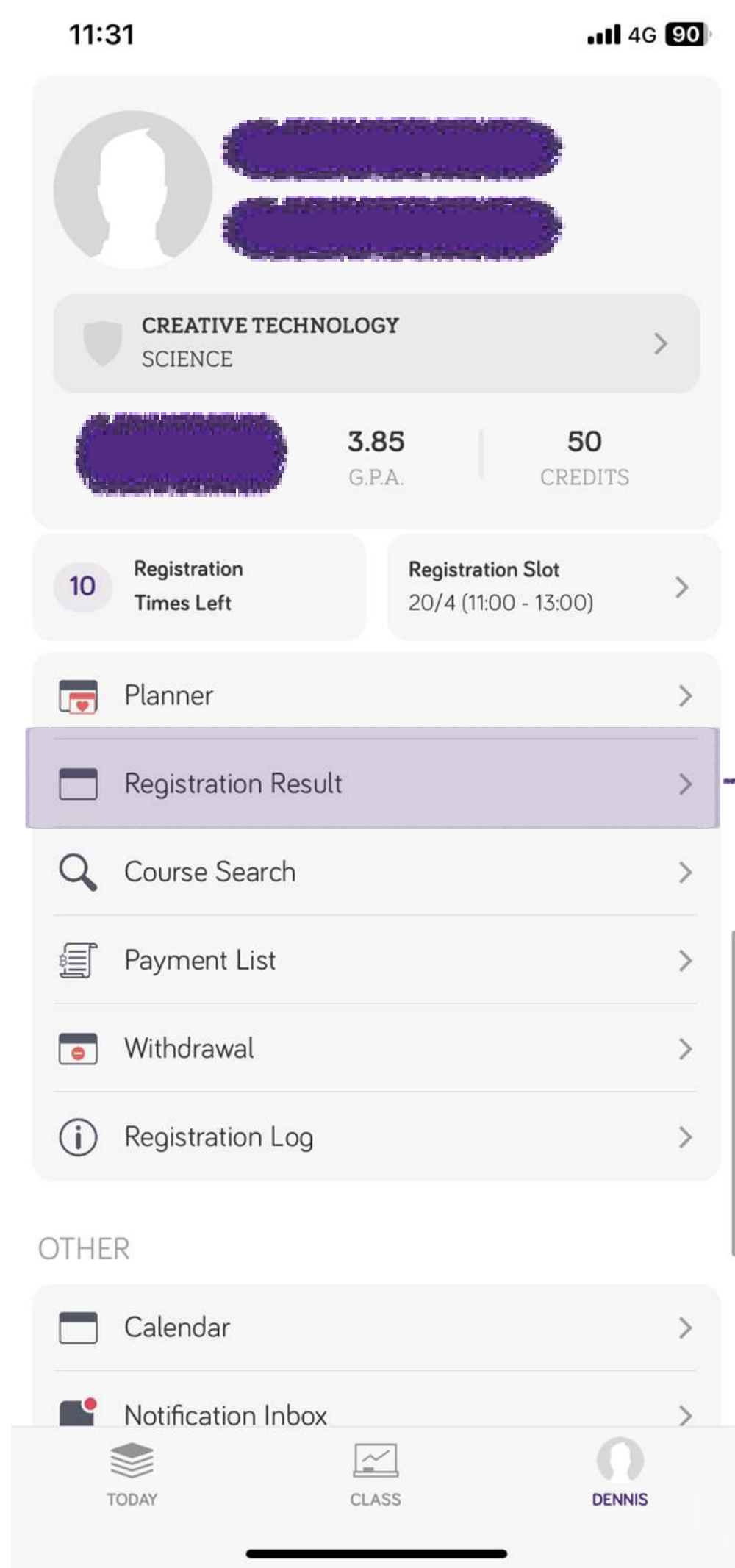
Registration Failed



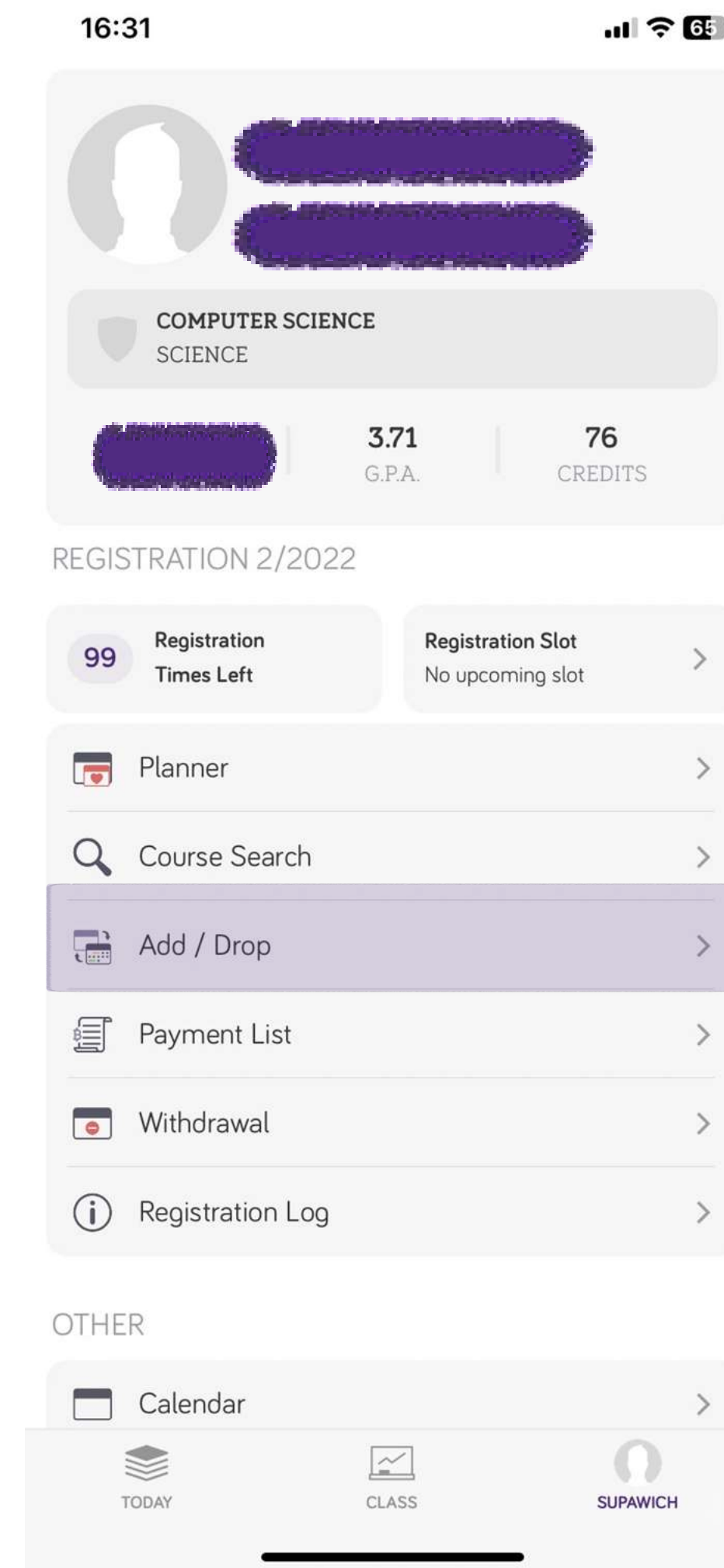
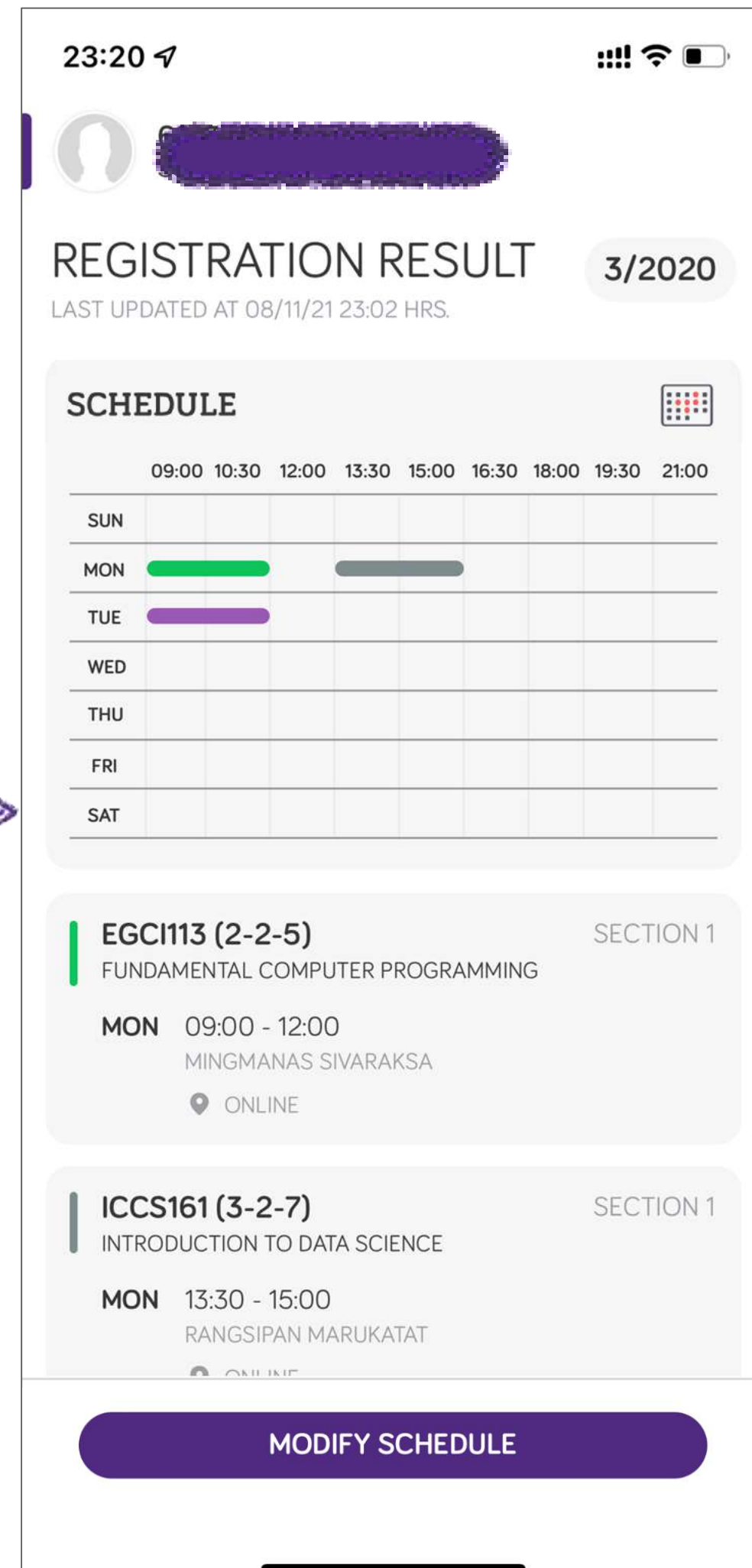
Registration Succeeded



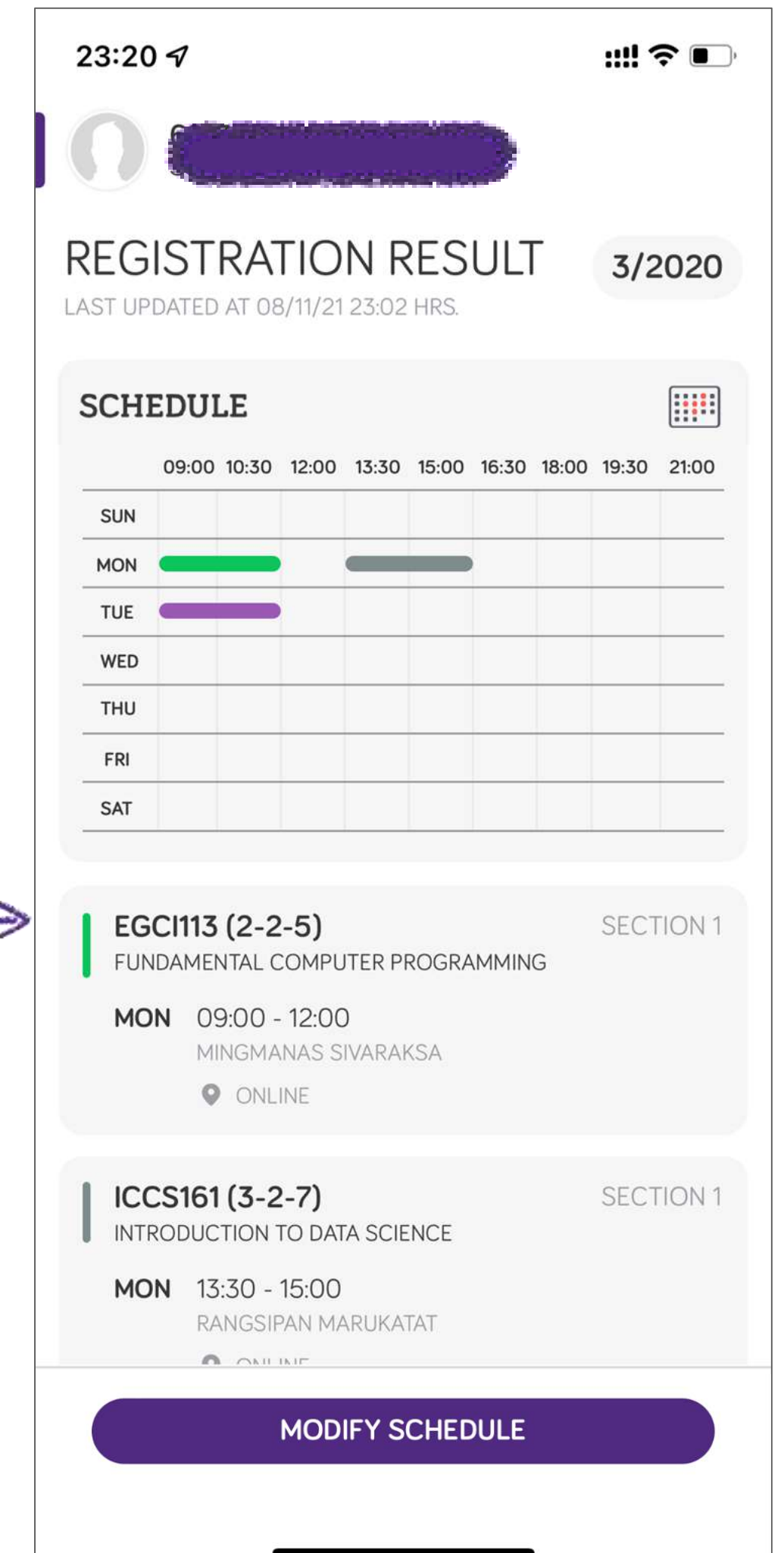
# CHECK REGISTRATION RESULT



Normal  
Registration



Add / Drop  
Period





# CHANGE COURSES AFTER SUBMISSION

- If you need to make changes to your registered schedule,
  - \* You can do so up to “Registration Times” limit (10 times)
- Upon submitting the registration schedule, **one** registration time will be deducted.
- When you register again, the seats in sections that is unchanged will not be deallocated.
- You can make change within your registration day.

# MODIFY REGISTRATION RESULT

23:20

S

REGISTRATION RESULT

3/2020

LAST UPDATED AT 08/11/21 23:02 HRS.

SCHEDULE

09:0010:3012:0013:3015:0016:3018:0019:3021:00

SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									

EGCI113 (2-2-5)SECTION 1

FUNDAMENTAL COMPUTER PROGRAMMING

MON09:00 - 12:00

MINGMANAS SIVARAKSA

ONLINE

ICCS161 (3-2-7)SECTION 1

INTRODUCTION TO DATA SCIENCE

MON13:30 - 15:00

RANGSIPAN MARUKATAT

ONLINE

MODIFY SCHEDULE

16:50

S

NEW DRAFT

TERM 3/2020

12 REG CR. (MIN = 12, MAX = 20)

EGCI113 (2-2-5)4 CR. (4 REG CR.)

FUNDAMENTAL COMPUTER PROGRAMMING

1/1 SECTION SELECTED

ICCS161 (3-2-7)4 CR. (4 REG CR.)

INTRODUCTION TO DATA SCIENCE

1/1 SECTION SELECTED

ICGL141 (4-0-8)4 CR. (4 REG CR.)

ELEMENTARY SPANISH I

2/4 SECTIONS SELECTED

Show Schedule

23:20

S

2 SCHEDULES

TERM 3/2020

SCHEDULE 1

09:0010:3012:0013:3015:0016:3018:0019:3021:00

SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									

REGISTER

SCHEDULE 2

09:0010:3012:0013:3015:0016:3018:0019:3021:00

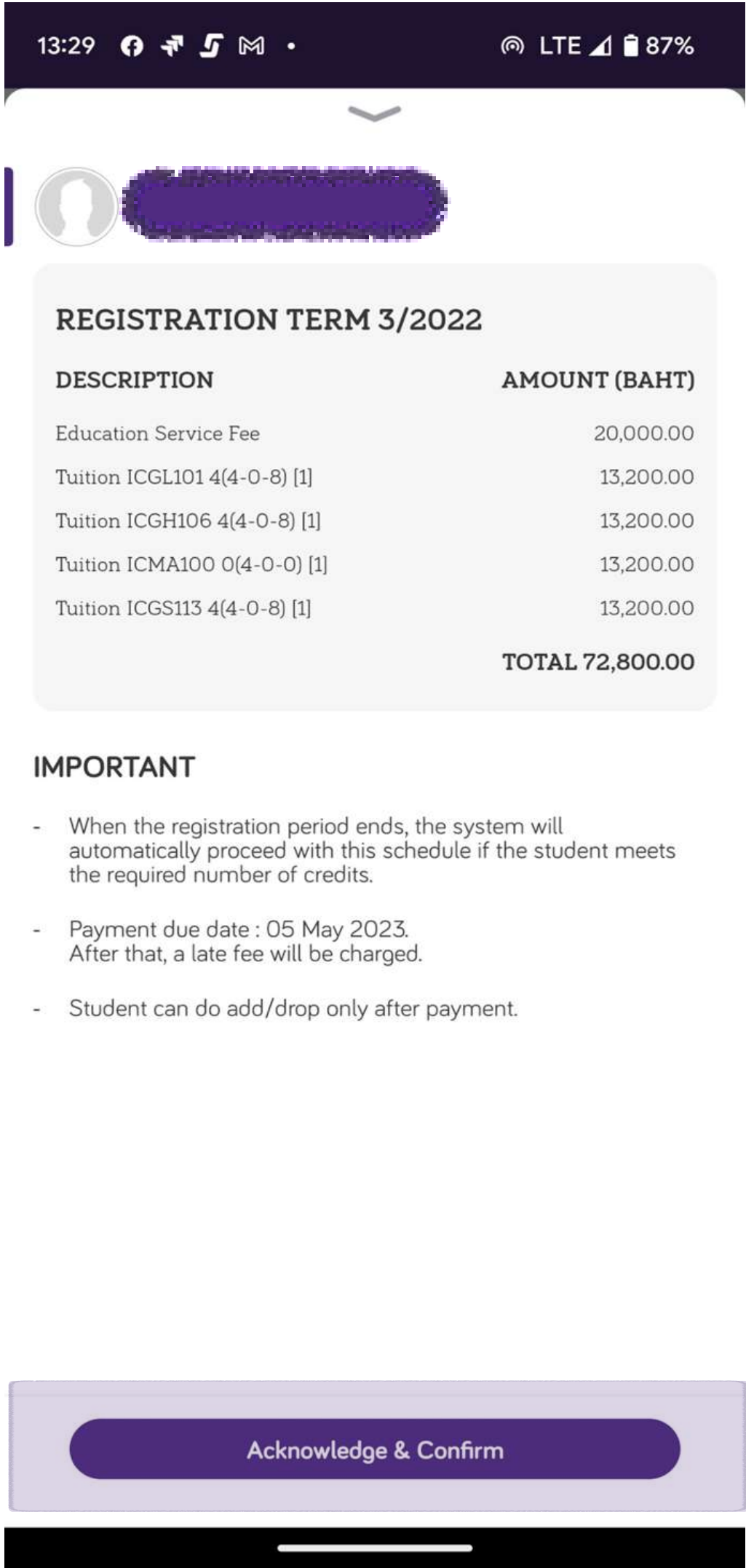
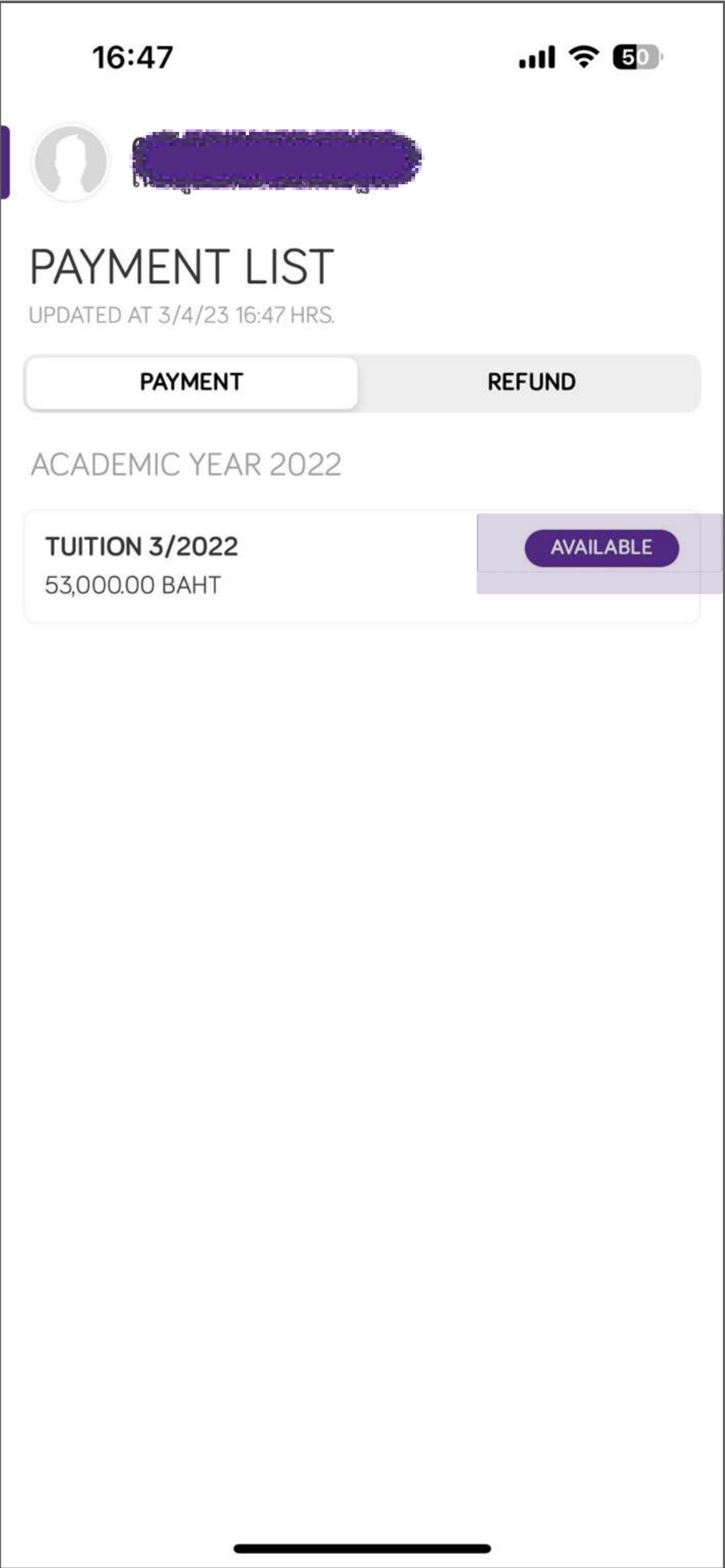
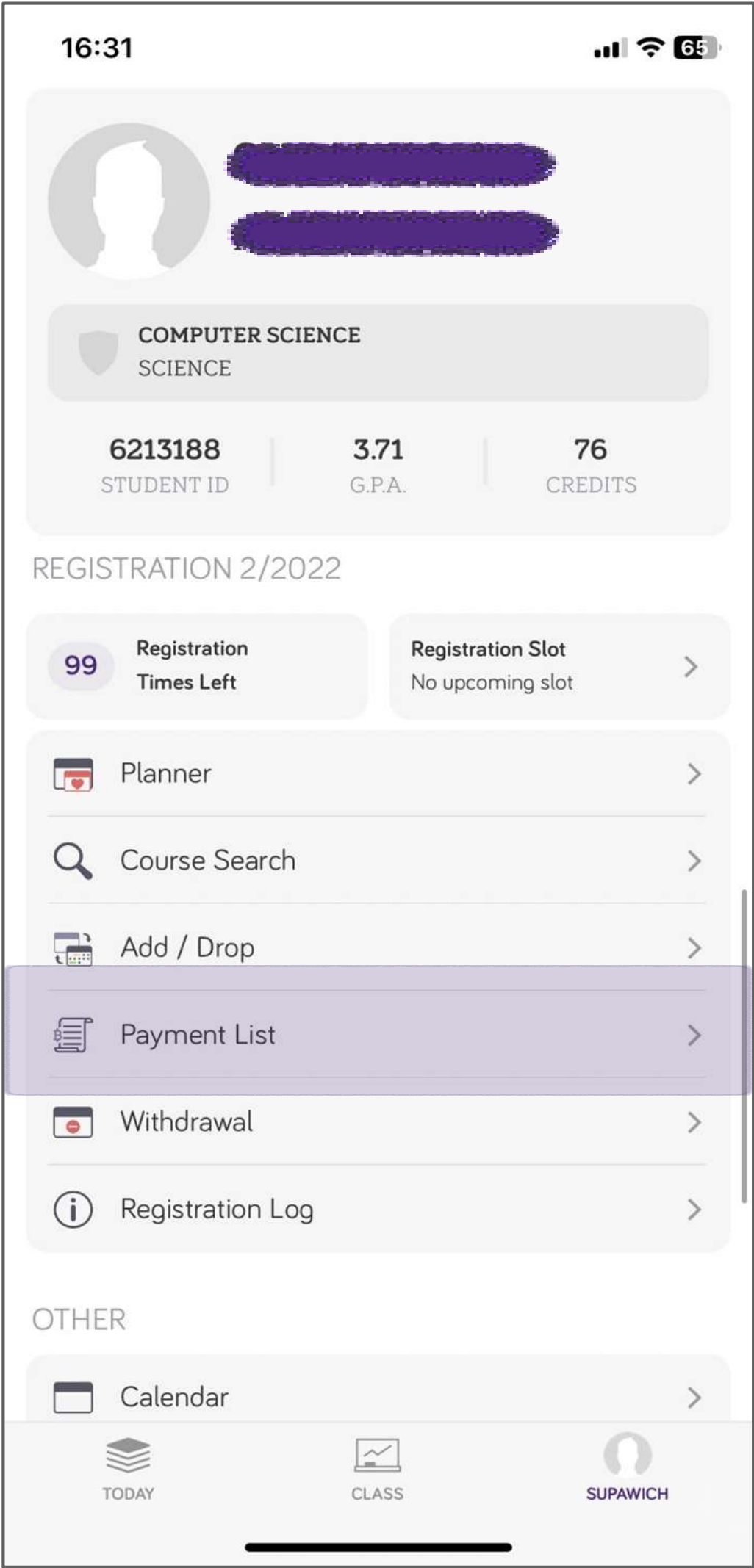
SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									

REGISTER

# Step 3 : PAY



# TUITION PAYMENT





# TUITION PAYMENT

13:29

LTE 87%

REGISTRATION TERM 3/2023

DESCRIPTION	AMOUNT (BAHT)
Education Service Fee	20,000.00
Tuition ICGL101 4(4-0-8) [1]	13,200.00
Tuition ICGH106 4(4-0-8) [1]	13,200.00
Tuition ICMA100 0(4-0-0) [1]	13,200.00
Tuition ICGS113 4(4-0-8) [1]	13,200.00
TOTAL	72,800.00

Payment Method

Full Amount

☒

72,800.00 BAHT

Payment due date : 28 Apr 2023.  
After that, a late fee will be charged.

Student can do add/drop only after payment.

Payment Channel

Bill Payment

VISA JCB mastercard

17:07

TUITION 3/2023

Mahidol University International College

Student Name

Reference 1

06365096823004946141

Reference 2

20230403100722280423

Amount

66,200.00 Baht

Payment can be made via electronic channel at any banks.

16:05

2C2P DEMO MERCHANT

DEMO Merchant TH (Trading Name)  
SCB600918  
79,951.60 THB

GLOBAL CARD

VISA JCB

CARD NUMBER

0000-0000-0000-0000

CARDHOLDER NAME

EMAIL ADDRESS

CANCEL

CONTINUE PAYMENT

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JCB VeriPay Mastercard SafeKey

Payment Screen

\*Additional fees may be added for some payment method

# TRANSACTION FEE

- 1. QR Payment - Free of charge**
- 2. Credit Card (VISA, Master, JCB) - 1% of total amount**



# FAQ

## MUIC SKY+

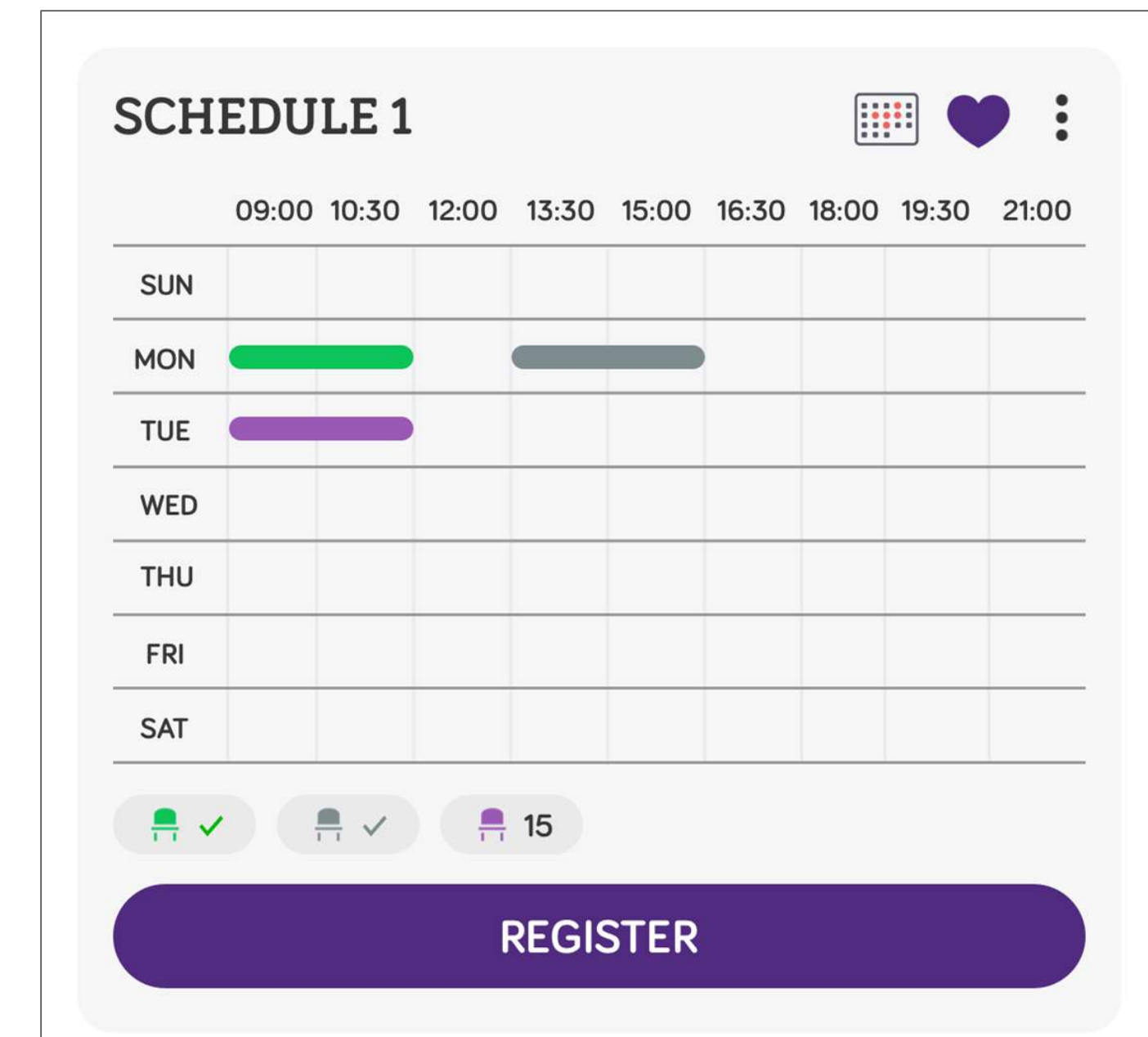


**Where is the web version?**

**<https://skyplus.muic.io/>**

# Does the SKY+ app show the number of remaining seats of a section during planning?

**Yes, however the number of seats are updated when you load the screen.**



**Can I add/remove a section after clicking register?**

**If you are still in your registration period, you may make changes your schedule up to a fixed number of times.**

**(Registration limit = 10)**

# Can I register for more than 22 credits?

**No, the system will not allow you to register for more than your maximum 22 credits.**

**In case you need a special permission to do so, please fill the form *[https://muic.mahidol.ac.th/eng/wp-content/downloads/form/Special\\_Registration\\_Request\\_Form.pdf](https://muic.mahidol.ac.th/eng/wp-content/downloads/form/Special_Registration_Request_Form.pdf)* and submit it to your division.**

# My plan got rejected. What do I do next?

- Try your next plan
- Nothing works – Remove full courses and register just the available ones
- Remember you cannot proceed to payment when minimum credit of 12 is not reached.
- In case you need a special permission to register less than 12 credits, please fill the form [https://muic.mahidol.ac.th/eng/wp-content/downloads/form/Special\\_Registration\\_Request\\_Form.pdf](https://muic.mahidol.ac.th/eng/wp-content/downloads/form/Special_Registration_Request_Form.pdf) and submit it to your division.



**What should I do when a section I really want to take is already full?**

**You should submit another plan to secure your seats for other sections. If you must take the section, please contact the Division's secretary.**

# **I cannot pay due to minimum credit not met. What to do?**

**If your schedule doesn't meet the minimum 12 credits, the system will accept your schedule, but you won't be able to make a payment. In case you need a special permission to do so, please fill the form**

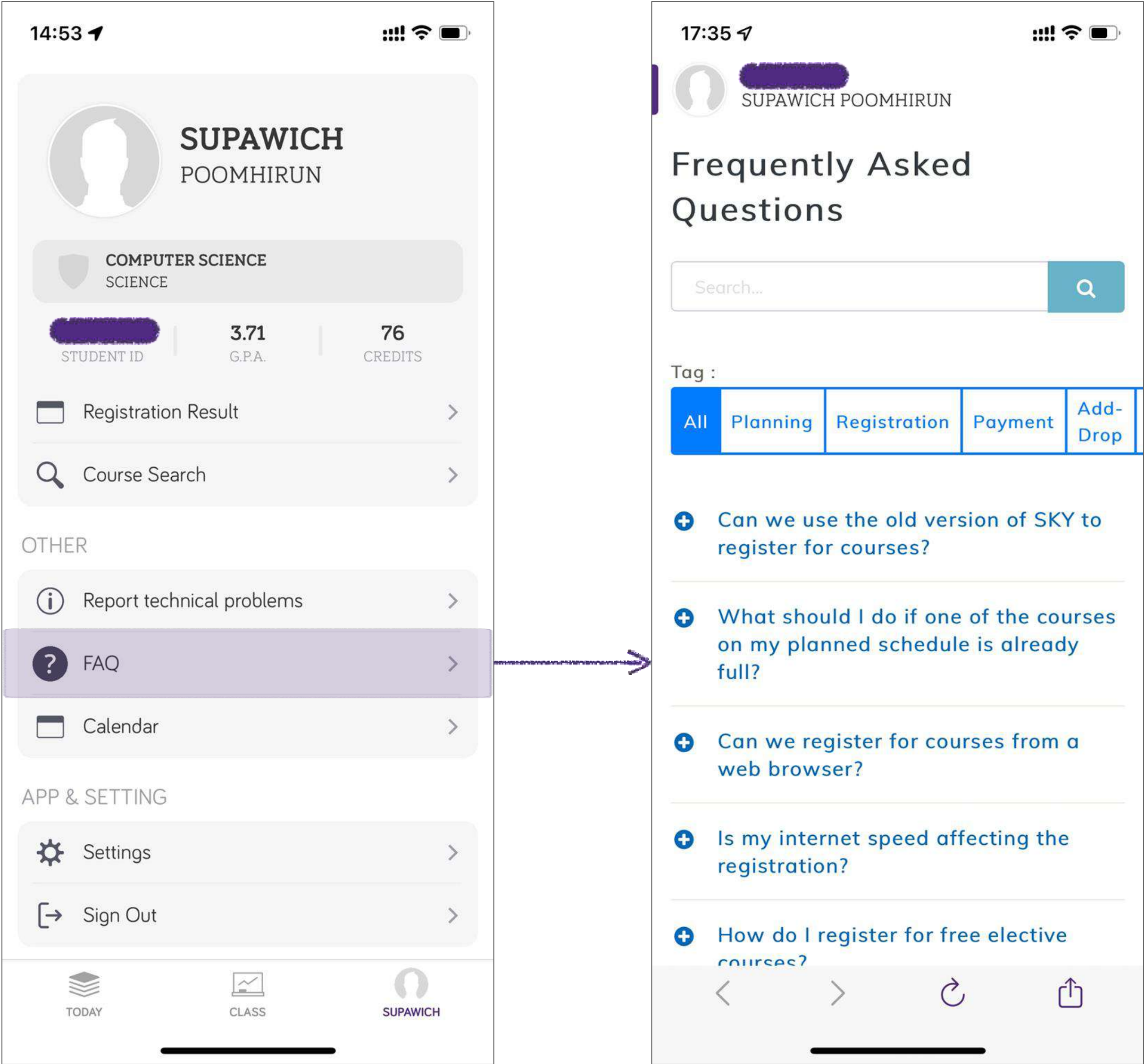
***[https://muic.mahidol.ac.th/eng/wp-content/downloads/form/  
Special\\_Registration\\_Request\\_Form.pdf](https://muic.mahidol.ac.th/eng/wp-content/downloads/form/Special_Registration_Request_Form.pdf)***

**and submit it to your division.**

# I cannot register. Where can I get help?

- LINE : @MyMUIC LINE official
- Email : [icsky@mahidol.ac.th](mailto:icsky@mahidol.ac.th)
- Hotline : 02-700-5055

# FAQ



# 3 STEPS FOR SKY+ REGISTRATION

1. **P**lan

Download  
Application



2. **S**ubmit



3. **P**ay

LINE Official



@MyMUC