

CONFIDENTIAL

Mahidol University International College

Recommendation Letter

To the applicant:

Please write your name below and pass a copy of this form to your referee. Your referee is required to forward the completed report to you **in sealed envelope with the flap of envelope bearing the signature of the respective referee**. Please submit the report in sealed envelope together with your other application materials. Thank you.

Name of applicant :

Course applying for :

Note to referee:

The person named above is applying for admission to the course as shown. He/She has named you as his/her referee. We would appreciate receiving your confidential report. You may write your report on the next page of this form. Please use a separate sheet if necessary.

1. How long have you known the applicant and in what capacity?

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2. Among the students at a similar level, how would you rate the applicant's academic performance ?

(Please put ✓ in the appropriate box.)

☐ Top ranking

☐ Middle ranking

☐ Lowest ranking

☐ Unable to judge

3. How would you rate the applicant's proficiency in English – in speaking, reading and writing (i.e. excellent, good, fair) ?

Writing : ☐ Excellent

☐ Good

☐ Fair

☐ Poor

Speaking : ☐ Excellent

☐ Good

☐ Fair

☐ Poor

Reading : ☐ Excellent

☐ Good

☐ Fair

☐ Poor

3. Please put ✓ in the appropriate boxes.

	Below Average	Average	Good	Outstanding	Truly Exceptional	Inadequate Opportunity to observe
Ability to work with other						
Imagination / Creativity						
Self-confidence						
Self-discipline						
Leadership potential						
Analytical skills						

4. Personal report on applicant (if possible, comment on applicant's academic ability and job skills, experience, and performance) :

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Signature :		Date :	
Name of Referee :			
Designation :			
School :			
Country :			

Please return this report to the applicant in a sealed envelope
With its flap bearing your signature. Thank you.