



Mahidol University

January 24, 2025

Subject: Temporary Shift to Online Classes (January 25–31, 2025)

Dear Faculty Members,

To address the current PM2.5 air quality concerns, the college has decided to transition all classes to an **online format** for the period of **Saturday, January 25 to Friday, January 31, 2025**. This measure is being implemented to safeguard the health and well-being of our students, faculty, and staff.

Key Policy Details:

1. Class Format:

- All classes during this period must be conducted online via **Webex, Google Meet, or Microsoft Teams**, as specified by the course lecturer.
- Faculty members may teach online from their office on campus if preferred.
- Faculty members may also choose to teach online from their assigned classrooms. In this case, any students who choose to be in the classroom may join the lesson in a **hybrid format**. However, onsite attendance for students is **not mandatory** during this period.

2. Attendance:

- Students are required to attend all online classes.

3. Campus Operations:

- The campus will remain open for essential services. Classrooms and co-working spaces will also be available for use by students and instructors if needed.

Faculty Responsibilities:

- Ensure all students are informed about the transition and provide them with the necessary online meeting links and resources in advance.
- Provide support to students as needed during this period.
- Monitor attendance and participation to ensure engagement.

Further Communication:

Please regularly check your email and the college's official communication channels for updates.

Sincerely yours,

A handwritten signature in blue ink, appearing to be 'C'.

Asst. Prof. Dr. Chompunuch Pongjit

Associate Dean for Educational Affairs