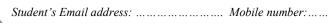
Updated: August 2019





Course Equivalency Verification Request Form

Trimester Academic Year	•	
Date/		
Dear Associate Dean for Educational Affairs,		
My name is, Student	ID no,	
Majoring in and Minoring in	, would like to request	for
course(s) equivalency verification:		
1. Course code/title	(with the grade of)	
is equivalent to		
PD of the course(s)' comment & signature (Instructor's signature may be required f	for endorsement if the course contains specific details.):	
2. Course code/title	(with the grade of)	
is equivalent to		
PD of the course(s)' comment & signature (Instructor's signature may be required f	for endorsement if the course contains specific details.):	
3. Course code/title is equivalent to	(with the grade of)	
PD of the course(s)' comment & signature (Instructor's signature may be required f	for endorsement if the course contains specific details.):	
Student's reason: Change of major Curriculum Counted for		
Supporting document: ☐ Grade report ☐ Others (Please specify):		
I hereby fully acknowledge that this request is not a guarante	ee of approval.	
	Student's signature	
Comment:	Approved by: Not approved by:	
		/
Comment:	Divisional Chair of	
	Assoc. Dean for Educational Affairs	/