



My Name is Ms./Mr. _____ Student ID No. _____

Major _____ Mobile No. _____ Email: _____

Note:

- 1) If the students registered for Research Project / Senior Project / Independent Study or Internship in their last trimester of study, but the grade could not be submitted within that trimester, the students have to maintain their student status.
- 2) If the student got "I" or "X" grade, "I" or "X" must be changed to be a grade with score in time.
*If the grade is changed to "F", students must register for that course again in the following trimester.
- 3) The request for maintaining student status will be effective if it is approved by the Curriculum Committee.
- 4) If the students cannot submit the form in person, they should authorize a representative to do so on their behalf.
Please attach a completed letter of authorization form available at the Registrar Unit: OAA, Aditayathorn Building 3rd FL.

1. STUDENT
<p>I would like to maintain my student status as following details;</p> <p>Duration: Trimester <input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third <input type="checkbox"/> Summer / Academic Year _____</p> <p>Reason for request: _____</p> <p>_____</p> <p>I have read and fully understand the above information, and I confirm that I would like to maintain a student status as waiting for grade.</p> <p style="text-align: center;">(_____)</p> <p style="text-align: center;">Student</p> <p style="text-align: center;">...../...../.....</p>

2. GUARDIAN
<p>I have acknowledged and consent to this student's maintaining the student status as requested.</p> <p>*Relationship to student</p> <p style="text-align: center;">(_____)</p> <p style="text-align: center;">Guardian</p> <p style="text-align: center;">...../...../.....</p>

3. DIVISION	
<p style="text-align: center;">_____</p> <p style="text-align: center;">Authorized person from the Curriculum Committee</p> <p style="text-align: center;">...../...../.....</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;">Divisional Chairman</p> <p style="text-align: center;">...../...../.....</p>

4. REGISTRAR UNIT	
<p><input type="checkbox"/> 2,000 Baht fee for Maintaining Student Status Waiting for Grade:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Internship <input type="checkbox"/> Senior Project <input type="checkbox"/> Research Project <input type="checkbox"/> Independent Study <input type="checkbox"/> Computer Engineering Project <input type="checkbox"/> Other _____ 	<p style="text-align: center;">Verified by</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Registrar Unit</p> <p style="text-align: center;">...../...../.....</p>