Steps to Start Your Exchange Abroad at MUIC

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WWW.MUIC.MAHIDOL.AC.TH
icia@mahidol.ac.th
STEP 1

Getting to know the exchange options and qualifications to be MUIC outbound students

Explore exchange options
We have supporting resources (requirements, exchange options) in the ICAbroad website.

Learn outbound student requirement and qualification
Check out scholarship opportunities.
*Only one scholarship can be obtained.

Shortlist at least 3 preferred destinations
Study its requirement for exchange students, its curriculum, the courses offered.
*To assist you in course assessment, we have data of previously approved course equivalency for consultation. (CLICK)

Proceed with buddy program activity participation
This activity must be completed before your leaving for an exchange abroad.

Be aware of the difference in academic term between MUIC and the host university
The exchange duration for one semester at the host university can be equal to one or to two MUIC trimesters.

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STEP 2
Registration of your outbound student application

Register your application in ICAbroad

#January round is for study abroad starting in July onward.
#June round is for study abroad starting in January (of the following year) onward.
*exact duration of the exchange program depends on the academic calendar of the partner university.

Select 3 exchange destinations

You will be registered the candidacy for the first destination. When there are more applicants than there are exchange slots, selection interviews will be arranged.

- The 2nd and 3rd choice or any other unfilled slots can be considered in the event that the first choice is not available, subject to the availability of slots.
- The result will be announced around 2 weeks after the close of applications.

Our outbound coordinator will contact accepted candidates

for further steps in application and nomination process.

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STEP 3  
**Preparation before your departure for study abroad**

01. Please recheck your course equivalency in the database, additional courses may be requested for approval

[Click to submit the request for course equivalency](#)

*The form can accept 7 courses/request. Please submit another form for the additional courses as many times as necessary.

**Students are encouraged to make sure that the course syllabus matches to MUIC course and proceed the course comparison ahead of time (The average time for getting approval is approximately one month).

02. Prepare all required documents for nomination and application process as required by the host university website.

Prepare necessary arrangement

- [VISA APPLICATION](#)
- [FLIGHT RESERVATION](#)
- [ACCOMMODATION](#)
- [OTHER REQUIREMENTS](#)

Please check the immigration policy at the host country before making arrangements.

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STEP 4
Experiencing your study abroad

Be a good MUIC representative at the host university and help us promoting MUIC exchange program

While you are enjoying the different teaching style and connecting with new friends! help us share your exchange experience in ICAbroad and through social media. This will be very useful information for MUIC students.

Contact the Thai Embassy nearby

Make them aware of your stay in that country. Being connected with the embassy will be helpful if the emergency occurs.

Registration

At the host university
# Proceed a registration for the host university courses by yourself according to its process and regulation. (Tuition fee waives)

*Online studying at MUIC while on exchange abroad is not allowed.

At MUIC
# The outbound coordinator will do registration for MUIC courses for you according to your wish list that have been approved.
# You need to make sure to complete the registration with the payment in due time.

IMPORTANT : Keep in touch with our outbound coordinator until you complete your exchange abroad.
STEP 5

Resuming your study at MUIC and earning your credits after your study abroad

Transferring credits earned to your academic record at MUIC

Once you have received your transcript from the host university, please provide it to the outbound coordinator who will later communicate with OAA.
RESOURCES TO SUPPORT YOUR PARTICIPATION

ICABORAD WEBSITE
https://sites.google.com/mahidol.edu/icabroad-landing-page/home

STUDENT EXCHANGE PROGRAM WEBSITE
https://muic.mahidol.ac.th/en/g/study-abroad/outgoing-students/

DATA OF PREVIOUSLY APPROVED COURSE EQUIVALENCY FOR CONSULTATION (CLICK)

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