



Mahidol University
International College
ICIR 401 Internship

Course Description & Aims:

The full-time trimester-long internship aims to prepare students for the workplace and to foster the practical application of knowledge and skills learned in the classroom. Internship to increase practical experiences relevant students' concentration in working at various organizations such as non-governmental organizations, international organizations, research organizations, educational organizations, or private organizations.

Students may choose an internship organization which is supported and offered by the Social Science Division. Students may also choose an internship organization of their own choosing in coordination with the internship coordinator and approved by the division chairperson and program director.

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Lecturer: Offsite practical internship with approved organization

Assessment

Provided in depth on Page 2-3

Course Learning Outcomes

At the completion of the course the student will be able to:

1. Actively engage in any training provided by the internship.
2. Carry out appropriate tasks and assume responsibilities as assigned by their field supervisor.
3. Regularly and systematically reflect in writing on their internship experience and on its connections with their academic work as well as its implications for their learning and for their future careers.
4. Seek approval for the topic of their case study from the internship host.
5. Work after hours on their case study.
6. Keep contact with the faculty member responsible and proactively address any problems that might arise.

Topic No.	Topic
1	Off-site practical training
	Off-site practical training
2	Off-site practical training
	Off-site practical training
3	Off-site practical training
	Off-site practical training
4	Off-site practical training
	Off-site practical training
5	Off-site practical training
	Off-site practical training
6	Off-site practical training
	Off-site practical training
7	Off-site practical training
	Off-site practical training
8	Off-site practical training
	Off-site practical training
9	Off-site practical training
	Off-site practical training
10	Off-site practical training
	Off-site practical training
11	Off-site practical training
	Off-site practical training
12	Off-site practical training
	Off-site practical training

Assessment Methods & Criteria

- a) The field supervisor will be asked to use the following scale for rating **performance on the job**:
- b) MUIC policy defines letter grades as follows:

A	≥90%	≤100%
B+	≥85%	<90%
B	≥80%	<85%
C+	≥75%	<80%
C	≥70%	<75%
D+	≥65%	<70%
D	≥60%	<65%
F	≥0%	<60%

1. Evaluation on working of students

		Score
Major Assessment Items*		
Participation and Field supervisor's performance evaluation		80
Concluding presentation (report and reflection on internship)		20
Total		100

***Failing any major assessment results in a grade of F for the course.**

2. Field supervisors' responsibility for student evaluation

- A summative performance evaluation at the end of the internship consisting of a free-form text with comments on the student's assignments and performance and a simple rating
- The evaluations will be shared with the student.

3. Responsible faculty member's responsibility for student evaluation

- Follows up with the students on formative evaluations.
- Gives comments on the student's concluding presentation and evaluates the presentation using a rubric.

4. Conclusion of results of different assessments

The responsible faculty member determines the overall grade. The responsible faculty member will interview the student in case of major inconsistency between his or her own evaluation and that by the field supervisor. In particular, the student will be heard in all cases in which significant penalties are applied to the participation score.