

(Unofficial Translation)

Announcement of Mahidol University International College

Safety and Precaution Measures Regarding the COVID-19 for Staff and faculty members

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In order to be in line with the Mahidol University Announcement on Safety and Precaution Measures Regarding the COVID-19 dated February 24, 2020 and the Regulation and Guidelines for Work and Study During the Outbreak of COVID-19 dated February 26, 2020, Mahidol University International College has consequently announced safety and precaution measures regarding COVID-19 for staff and faculty as follows:

1. All faculty and staff members who traveled abroad and returned to Thailand before February 24, 2020 are to undergo self-quarantine at home for 14 days. These 14 days will not be counted as leave days in any case.

2. Faculty and staff members are strongly advised to avoid all travels.

3. Faculty and staff members who have plans to travel abroad for any reason between February 24, 2020 and May 31, 2020 must fill out the Request to Travel Abroad Form and submit to HR through the Chief/Chairs and Executive.

4. In cases where a staff or faculty members received approval from MUIC to travel to or transit through the countries/territories/areas being reported as having a case surge/ongoing outbreak of COVID-19 as listed in the attached document, they must undergo a 14-day period of self-quarantine at home after returning to Thailand. The 14-day period will not count as leave days. Once they return to work, they must continue to wear a mask to complete a 30-day period starting from the arrival date to Thailand.

5. In cases where a staff or faculty members received approval from MUIC to travel to or transit through countries/territories/areas not listed in the attached document, after their return to Thailand, they must immediately inform HR either by phone or other appropriate channels without having to be present at the HR Office in order to request to return to work.

/6. In cases...

6. In cases where faculty or staff members travel to or transit through countries/territories/areas either listed or not listed in the attached document without approval from MUIC, after their return to Thailand, they follow the procedure as stated in regulations no. 4 and 5 of this announcement regarding the quarantine. For this case, vacation leave days will be used first, followed by business leave days. In the event that the leave days in these two categories are used up, absence from work days will be counted.

7. In cases where faculty and staff members who have already received approval from MUIC to travel abroad for college-related matters and need to cancel due to MUIC safety and precaution measures, the college will be responsible for the actual payment already occurred.

8. All faculty and staff members are to fill out the screening form created by MUIC.

9. All Staff and faculty members must strictly follow the regulations in this announcement; otherwise, disciplinary charges will be enforced.

10. Regulations and measures beyond this announcement are under the Dean's consideration.

This announcement shall be effective from February 26, B.E. 2563 (2020 A.D.) onward.

Announced on March 5, B.E. 2563 (2020 A.D.)

(Assoc. Prof. Chulathida Chomchai, M.D.)

Dean of the International College

Attachment

MUIC's list of countries/territories/areas reported as having a case surge/ongoing outbreak of COVID-19:

1. People's Republic of China
2. Republic of Korea (South Korea)
3. Japan
4. Singapore
5. Italy
6. Hong Kong Special Administrative Region of the People's Republic of China
7. Macau Special Administrative Region of the People's Republic of China
8. Islamic Republic of Iran
9. Republic of China (Taiwan)
10. Malaysia
11. Socialist Republic of Vietnam
12. Federation Republic of Germany
13. France

Source:

1. Department of Disease Control, Ministry of Public Health (Data on March 1, 2020 at 9.00 pm)
https://ddc.moph.go.th/viralpneumonia/index_more.php
2. Ministry of Higher Education, Science, Research, and Innovation
3. The Royal Thai Government Gazette
<https://workpointnews.com/2020/03/01/mratchakitcha/>

Remark: Changes in the list will be made according to the announcement of the Department of Disease Control, Ministry of Public Health, Ministry of Higher Education, Science, Research, and Innovation and The Royal Thai Government Gazette.